



BOARD OF DIRECTORS

Thursday, October 24, 2024

Ausable Bayfield Conservation Authority Administration Centre
Morrison Dam Conservation Area

10:00 a.m.

AGENDA

1. Chair's Welcome and Call to Order
2. Land Acknowledgement Statement
3. Adoption of Agenda
4. Disclosure of Pecuniary Interest
5. Disclosure of intention to record this meeting by video and/or audio device
6. Approval of Minutes from September 19, 2024, and Budget Committee Minutes from October 10, 2024
7. Business Out of the Minutes
 - Proposed 2025 Budget – Davin Heinbuck
8. **Program Reports**
 - Report 1: (a) Development Review (O Reg 41/24) – Andrew Bicknell
 - (b) Violations/Appeals Update – Geoff Cade
 - Report 2: 3rd Quarter Profit and Loss Statement – Brian Horner
 - Report 3: O. Reg 41/24 Mapping Updates – Tracey McPherson
9. **Staff Presentation – Ausable Priority Places** – Mari Veliz/Cristen Watt
10. **Committee Reports**
 - Joint Management Committee – Elizabeth Balfour
 - Source Protection Committee – Elizabeth Balfour
 - Arkona Lions Museum Committee – Abbie Gutteridge
11. Correspondence
12. New Business
13. Committee of the Whole
14. Adjournment

Upcoming Meetings and Events

November 21, 2024

Board of Directors Meeting at 10:00 a.m.

December 19, 2024

Board of Directors Meeting at 2:30 p.m.

Please Note: The December Board Meeting will be followed by the Christmas Dinner at Ironwood Golf Club

MOTION #BD 68/24**Moved by Wayne Shipley
Seconded by Ray Chartrand****“RESOLVED, THAT the Board of Directors rise and report at 10:11 a.m.”****Carried.**

Chair Vaughan told those in attendance that they would not be permitting the recording of the Hearing, and would pursue making a policy on recordings for the future. She proceeded to the Hearing and asked Geoff Cade, Manager of Water and Planning, to provide details on the application.

Mr. Cade introduced Mr. Greg Lamport to the Board, and noted that this permit was submitted by Greg and Karen Lamport. He advised that the application in question was for the reconstruction of their cottage, which sits below the top of bank and within the 15 m wave uprush at 73645 Laporte St. in the Municipality of Bluewater. He noted that this area has a lower erosion rate, and that there is an existing seawall. The application proposes rebuilding the cottage on the existing foundation due to the current age of the cottage. The foundation of the current cottage was new in 2007. Mr. Cade reported that this application could not be permitted under current ABCA shoreline management policies due to its location, and that it does not meet the tests laid out in sections 28.1.a and 28.1.b of the *Conservation Authorities Act*.

Directors had questions for Mr. Cade, including asking if the foundation was approved in 2007, what would be the difference of approving a new structure on the same foundation? Mr. Cade indicated the policies were in place to protect life and property, and this rebuild would continue to put life and new property at risk. Mr. Lamport noted that there has been increased shoreline protection put into place for the property and neighbouring properties. He also asked Mr. Cade if there was any legal mechanism in place to force a cottage to be moved. Mr. Cade indicated that there was not.

Chair Vaughan asked Mr. Lamport to present to the Board. Mr. Lamport acknowledged that there is flooding and waves, and that water levels do increase at times. He noted that the original shoreline protection was installed in 1987 following the high lake levels of 1986. In 2020, the neighbouring cottages also installed shoreline protection. He reported that they originally wanted to add a loft bedroom onto the cottage, but realized that that might cause more concern, so just want to rebuild the cottage on the existing foundation. He noted that he did have conversations with staff about good ways to renovate the cottage that would be permitted, but that this would be a significant amount of work, more so than rebuilding with new materials. He noted that the square footage of the cottage would be remaining the same and that they are very open to replacing the shoreline protection in the future to continue to mitigate the risk to the property.

Directors had several questions for Mr. Lamport. They confirmed with Mr. Lamport that this would be a like-for-like construction in square footage. They also asked if he intended to use the cottage year-round. Mr. Lamport noted that while they won't be living there full time, it would be available

for use year-round. They also inquired as to whether or not there had been any water infiltration through the current foundation, to which Mr. Lamport indicated there had not.

Directors decided to go into Committee of the Whole to discuss the application and evidence.

COMMITTEE OF THE WHOLE

MOTION #BD 69/24

**Moved by Dave Jewitt
Seconded by Wayne Shipley**

“RESOLVED, THAT the Board of Directors go into Committee of the Whole at 11:31 a.m. to discuss the application with Davin Heinbuck and Abbie Gutteridge remaining in attendance.”

Carried.

MOTION #70/24

**Moved by Jaden Hodgins
Seconded by Ray Chartrand**

“RESOLVED, THAT the Committee of the Whole rise and report at 11:51 a.m.

Carried.

Directors welcomed attendees back into the meeting and reported their decision regarding the permit application.

MOTION #71/24

**Moved by Wayne Shipley
Seconded by Dave Marsh**

“RESOLVED, THAT the Ausable Bayfield Conservation Authority approves Permit Application #2024-41 as presented.”

Carried.

ADJOURNMENT

The Hearing was adjourned at 11:52 a.m.

BOARD OF DIRECTORS MEETING

DIRECTORS PRESENT

Ray Chartrand, Adrian Cornelissen, Joey Groot, Steve Herold, Jaden Hodgins, Dave Jewitt, Dave Marsh, Wayne Shipley, Marissa Vaughan

STAFF PRESENT

Elizabeth Balfour, Andrew Bicknell, Geoff Cade, Aaron Clarke, Tina Crown, Cassie Greidanus, Abbie Gutteridge, Davin Heinbuck, Brian Horner, Daniel King, Erik Strahl, Mari Veliz Ellen Westelaken.

CALL TO ORDER

Acting Chair Ray Chartrand called the meeting to order at 11:57 a.m., welcomed everyone in attendance, and read the Land Acknowledgement Statement.

ADOPTION OF AGENDA

MOTION #BD 72/24

**Moved Joey Groot
Seconded by Steve Herold**

“RESOLVED, THAT the agenda for the September 19, 2024, Board of Directors Meeting be approved.”

Carried.

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest at this meeting or from the previous meeting.

DISCLOSURE OF INTENTION TO RECORD

None

ADOPTION OF MINUTES

MOTION #BD 73/24

**Moved by Dave Marsh
Seconded by Jaden Hodgins**

“RESOLVED, THAT the minutes of the Board of Directors meeting held on July 18, 2024, and the motions therein be approved as circulated.”

Carried.

BUSINESS OUT OF THE MINUTES

None

PROGRAM REPORTS**1. (a) Development Review**

Andrew Bicknell, Senior Regulations Coordinator, presented the Development Review report pursuant to Ontario Regulation Ontario Regulation 41/24 *Prohibited Activities, Exemptions and Permits*. Through the application process, proposed developments within regulated areas are protected from flooding and erosion hazards. Staff granted permission for 4 *Application for Permission* and 19 *Minor Works Applications*.

(b) Violation/Appeals Update

Geoff Cade, Water and Planning Manager, updated Directors on several violations that have been resolved. The property owner of a large deck on the lakefront in Bluewater has pleaded guilty and will be removing several portions of the deck by the end of the year. In addition, the violation regarding a sea wall installation in Beach O' Pines in Lambton Shores has also been resolved.

MOTION #BD 74/24

**Moved by Wayne Shipley
Seconded by Jaden Hodgins**

“RESOLVED, THAT the Board of Directors affirm the approval of applications as presented in Program Report # 1 – a) Development Review and receive the verbal Violations and Appeals update as presented.”

Carried.

2. Permit Application

Geoff Cade reminded the Board about a Hearing that was held in September 2023, where the application was denied to rebuild the existing residence at 75129A Lakewood Drive in the Municipality of Bluewater. This decision was then appealed to the Ontario Land Tribunal (OLT). Staff had suggested an alternative to the landowners during the Hearing presentation, which would see the new structure constructed in a location where it would otherwise have not been permitted; however, due to the constrained property staff were willing to make some exceptions.

During the preparation for the OLT Hearing, the applicants and staff reached a formal agreement, which would see a new application proposing like-for-like development, and the retention of a geotechnical engineer to determine the stable slop angle for the bank and recommend an appropriate development setback. As part of the agreement, staff would request permission from the Board to approve the application, providing all concerns had been addressed. The applicants will also withdraw their appeal to the OLT if approved. Staff have now reviewed the new application and are satisfied that concerns have been addressed, and therefore recommends that the Board authorizes staff to permit the proposed development.

MOTION #BD 75/24

**Moved by Adrian Cornelissen
Seconded by Jaden Hodgins**

“RESOLVED, THAT the Ausable Bayfield Conservation Authority Board of Directors authorizes the issuance of Permit #2024-37 as drafted by staff.”

Carried.

3. Planning and Regulations Fees

Davin Heinbuck reminded the Directors that conservation authorities received a Minister’s Direction on December 28, 2022, effective January 1, 2023, from the Minister of Natural Resources and Forestry to freeze Planning and Regulations fees for a one year period. This was followed by a subsequent freeze extending until December 31, 2024. The fee freezes are beginning to cause ripple effects within all conservation authorities, and staff recommend reaching out to member municipalities asking them to join in sending a letter to the Minister of Natural Resources asking for a reversal of the Direction to freeze fees for planning, development and permitting.

MOTION #BD 76/24

Moved by Ray Chartrand

Seconded by Jaden Hodgins

“RESOLVED, THAT the Ausable Bayfield Conservation Authority Board of Directors approve the distribution of the letter (attached), to ABCA’s member municipalities to support the signing of the letter to the Minister of Natural Resources, asking for the reversal of the continued fee freezes for planning, development, and permitting, and

“FURTHER, THAT the draft letter to the minister (attached) be amended to include support from the respective members heads of council.”

Carried.

4. Solicitor Update

Davin Heinbuck noted that at the February 15, 2024 Board of Directors meeting, the Board approved three solicitors: Little, Masson & Reid, Exeter; Raymond & McLean, Exeter; and Grant Inglis of Scott Petrie LPP of London. ABCA’s previous Prosecutor, Trudy Mauth, was called to the bench as Justice of the Peace, and therefore ABCA staff initiated the process to find a replacement. Staff are happy to recommend Fraser M. Kelly, Barrister and Solicitor of London, ON, who comes highly recommended by Trudy Mauth and Grant Inglis, and is used by other local conservation authorities.

MOTION #BD 77/24

Moved by Dave Marsh

Seconded by Dave Jewitt

“RESOLVED, THAT the Ausable Bayfield Conservation Authority Board of Directors approve the appointment of Solicitor, Fraser M. Kelly, Barrister and Solicitor.”

Carried.

5. Parkhill Dam Roof Repair

During regular routine infrastructure inspections, several leaks and corrosion were identified in the roof of the Parkhill Dam control building. Maintenance of this kind is eligible for 50 per cent funding through the Water and Erosion Control Infrastructure (WECI) program. ABCA made an application to the WECI program this past spring to address this issue and was informed by the Ministry of Natural Resource that the application was successful. ABCA expects to receive a grant of \$3,500, based on a total cost of \$7,000. Thus, staff are requesting that the remaining \$3,500 be apportioned 25% to the ABCA (from reserves), and 75% be applied to the Special Benefitting municipalities.

MOTION #BD 78/24

**Moved by Dave Jewitt
Seconded by Joey Groot**

“RESOLVED, THAT the Ausable Bayfield Conservation Authority Board of Directors authorize staff to hire a safety contractor for the design and installation of an engineered safety anchor, and

“FURTHER, THAT the \$3,500 remaining for the roof repair cost be apportioned 25% to ABCA, with those costs coming from reserves, and

“FURTHER, THAT 75% of the remaining costs (\$3,500) be applied to the Special Benefitting municipalities as per the existing agreement.”

Carried.

6. Conservation Education Update

Cassie Greidanus provided the Board of Directors with an update on the activities of the Education department throughout the past year. She noted several staff have been particularly helpful this year, including Rosalind Chang, Elizabeth Cade (summer student) and Kayley Thompson (Day Camp Assistant). Non-profit programs, funded through the Ausable Bayfield Conservation Foundation, were delivered to local libraries as well as many non-profit groups such as Scouts, Guides and youth organizations. From January to September, educators spoke to 3002 students, 524 adults through 125 programs including 75 field trips and 50 in-school programs. A number of other education events also occurred throughout the year such as Envirothon, local fairs and the annual turtle hatchling release. In addition, conservation educators offered four weeks of Nature Day Camp, as well as single day camps at several different conservation area properties. The last quarter of the year promises to be busy with school programs, and staff are looking forward to a rewarding 2025.

MOTION #BD 79/24

**Moved by Dave Marsh
Seconded by Steve Herold**

“RESOLVED, THAT the Ausable Bayfield Conservation Authority Board of Directors receives the Conservation Education Update for information as presented.”

Carried.

GENERAL MANAGER’S REPORT

Davin Heinbuck provided a written report with a brief update on the progress of various projects, staff training, upcoming meetings and events, and general activities.

MOTION #BD 80/24

**Moved by Wayne Shipley
Seconded by Ray Chartrand**

“RESOLVED, THAT the Ausable Bayfield Conservation Authority Board of Directors receives the General Manager’s Report for information as presented.”

Carried.

COMMITTEE REPORTS

None.

CORRESPONDANCE

None.

NEW BUSINESS

1. Adrian Cornelissen asked if an agricultural representative for the Board of Directors has every been appointed by the Province for ABCA. Davin responded that there has not been an appointee named, and that only several other conservation authorities have had agricultural representatives appointed to their Boards.

COMMITTEE OF THE WHOLE

None.

ADJOURNMENT

The meeting was adjourned at 12:55 p.m.

Marissa Vaughan
Acting Chair

Abigail Gutteridge
Secretary

*Copies of program reports are available upon request.
Contact Abigail Gutteridge, Corporate Services Coordinator*

BUDGET COMMITTEE

Thursday, October 10, 2024

**Ausable Bayfield Conservation Authority Boardroom
Morrison Dam Conservation Area**

DIRECTORS PRESENT

Ray Chartrand, Adrian Cornelissen, Jaden Hodgins, Dave Marsh, Marissa Vaughan

DIRECTORS ABSENT

Joey Groot, Steve Herold, Dave Jewitt, Wayne Shipley

STAFF PRESENT

Elizabeth Balfour, Geoff Cade, Tina Crown, Cassie Greidanus, Abbie Gutteridge, Davin Heinbuck, Brian Horner, Tracey McPherson, Nathan Schoelier, Mari Veliz

CALL TO ORDER

Vice Chair Ray Chartrand called the meeting to order at 9:30 a.m., welcomed everyone in attendance. He reported that Chair Vaughan would be coming into the meeting late and that he will chair the entire meeting.

ADOPTION OF AGENDA

MOTION #BD 81/24

**Moved by Dave Marsh
Seconded by Jaden Hodgins**

“RESOLVED, THAT the agenda for the October 10, 2024 Board of Directors Budget Committee meeting be approved,”

Carried.

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest at this meeting or from the previous meeting.

DISCLOSURE OF INTENTION TO RECORD PROCEEDINGS

None.

PROPOSED 2025 BUDGET

General Manager Davin Heinbuck provided an overview of the 2025 budget preparation by staff, as well as the format for the information session. Each department will present the budget for their program and a summary of the individual projects that are proposed for 2025. This year the five-year forecast will also be presented with the draft budget. Staff prepared the budget with a 2.5% wage increase on the pay grid.

Vehicles and Equipment

Nathan Schoelier, Stewardship and Conservation Lands Manager, presented the vehicle and equipment motor pool budget. There is no operating levy required for the vehicle and equipment budget as the revenue received when charging mileage and equipment rates to the users' programs offsets expenses. Nathan noted that there is an increase on the mileage rate this year to align with Federal rates. Additionally, a 2.5 percent increase was used on all other equipment. In 2025, there are plans to purchase a tall grass prairie seeder, and the cost will be recovered through usage.

Private Land Stewardship

Nathan Schoelier reviewed the private land stewardship budget wherein staff provide one-on-one technical advice, site visits, and assistance with paperwork in connecting landowners with cost-share funding to maximize grants for their stewardship projects. ABCA staff aim to help complete at least 100 projects each year, and typically do more. Expenses in the stewardship program are offset with tree sales, providing tree planting plans, phragmites management spraying and forest management plans for clients. Pending funding, some of the cost share programs that may support projects include the Huron Clean Water Project, Canada Nature Fund, Forests Ontario, Perth County Stewardship Program, Nature Smart Climate Solutions and Carolinian Priority Place. Less than 10 percent of the department budget is from the operating levy. At present, there are no municipal or county funded grants available in Lambton for landowners to access a similar cost-share program to improve rural water quality, and it is unlikely that the program will run in Middlesex in 2025.

Recreation Services

Nathan Schoelier explained that the ABCA owns 8995 acres of land across the watershed, some of which are conservation areas that provide recreation areas for municipal residents and tourists. These properties are valued by the community and provide areas for exercise, education and increase property values of nearby properties. The routine maintenance of facilities at conservation areas is carried out by ABCA employees. Revenue is generated by gate fees at Rock Glen Conservation Area, which have remained elevated since the pandemic, hunting passes and community donations. Two projects are proposed for 2025. The first is a phased project that will update the conservation area management plans in accordance with the Conservation Lands Strategy. The second project is for conservation area major maintenance, including the replacement of three privy washrooms (Lucan Conservation Area, Bannockburn Conservation Area, and Clinton Conservation Area), as well as replacing the decking on a boardwalk at Rock Glen Conservation Area.

Property Management

Nathan Schoelier noted that in addition to the conservation areas, much of the land owned by the ABCA also includes management areas, conservation forests and agricultural land. These lands contribute to the health of the watershed by promoting forest cover, surface and groundwater protection, flood control, aquatic species and wildlife habitat and community well-being. Property management revenue is generated from timber harvests, farmland rental and the Parkhill CA campground lease, and offsets the cost of property taxes, insurance, risk management inspections and property maintenance. Most ABCA land is taxed at a reduced rate under the Managed Forest Tax Incentive Program, and taxes are not paid on a small portion of land that qualifies for the Conservation Land Tax Incentive Program (CLTIP). The phased invasive species management project is scheduled to continue in 2025. The funds for this project allow staff to continue managing species such as phragmites and giant hogweed, but also allow staff to manage several new invasive species populations annually.

Drinking Water Source Protection

Elizabeth Balfour, Drinking Water Source Protection Program Co-Supervisor, presented the Drinking Water Source Protection budget. There are no levy dollars allocated to the Drinking Water Source Protection budget. The Province funds ongoing mandatory implementation responsibilities for Source Protection Authorities. The implementation body for each source protection policy coordinates implementation costs. The current approved budget is in place until March 2027, at which time staff will submit another 3-year workplan and budget to the Ministry of Environment, Conservation and Parks.

By agreement, ABCA delivers Risk Management Services for eight municipalities. These agreements are in place until December 2026.

Marissa Vaughan joined the meeting at 10:15 a.m.

Environmental Monitoring

Mari Veliz, Healthy Watersheds Manager, Tracey McPherson, GIS/IT Spervisor, Davin Heinbuck, General Manager/Secretary-Treasurer and Geoff Cade, Water and Planning Manager, presented Environmental Monitoring and the Planning and Regulations program project factsheets and budgets. In some cases, funds are deferred to meet the funder's year end. Mari Veliz explained that some projects are fully funded through other partners, but that the project levy contribution often leverages other sources of funding, some substantial, to undertake environmental and monitoring projects. An example of one such program is the Ausable River Recovery project. There are no new projects proposed for 2025. Ongoing and phased projects include the C.A Maps Project, Core Dataset Update and Maintenance, Water Monitoring (including Provincial programs and local programs), Drain Review and Fisheries, Low Water Response, Spills Response, Healthy Watersheds projects and Ausable Bayfield River Stewardship. The GIS and IT related projects support all staff in the day-to-day work of the conservation authority.

Floodplain Management

Geoff Cade, Water and Planning Manager presented the four main components of the floodplain management program. They include the maintenance of 16 erosion control projects, 7 flood control projects, the flood forecasting and warning system and the Port Franks ice management project. Since 1996 the Ministry of Natural Resources and Forestry (MNRF) has provided a 50% grant toward three of the projects; however, for 2025 only a 17.9% funding grant is expected. In 2025, no new projects are proposed; however, the watershed hydrology model phased project is to continue. Staff will apply to a provincial grant to help cover the costs of this project and recommend implementing it over the course of three years. Ongoing projects include the annual monitoring of channel configuration in the Ausable River Cut, as well as the Armstrong West Erosion Control project.

Education

Cassie Greidanus, Conservation Education Coordinator, presented the Conservation Education budget. Revenue for providing effective and meaningful outdoor education experiences comes from the municipal levy, program fees, donations, foundations, and fundraising. Staff promote environmental awareness through classroom programs, field trips, day camps, the water safety awareness program, community presentations and special events. 2024 was a year of growth and transition, with staff continuing to adapt to new student and school needs, while also improving administration and communication. 2024 was a busy year for school programming, and four weeks of nature day camp were offered, with several extra single day camps rotating to different conservation areas. Planned highlights for 2025 include field trips to various conservation areas, classroom and schoolyard programs, five weeks of summer day camp programs offered at Morrison Dam Conservation Area, and the river safety program which is available to all grades throughout the school year.

Corporate Services

Davin Heinbuck presented the consolidated Corporate Services budget and provided an overview of the services provided by this department. Corporate Services provide assistance to all departments, the Board of Directors, the Foundation, Land Trust, municipalities and the general public. The new project planned for 2025 is the lighting upgrade in the ABCA workshop. This building is used for field services projects and equipment, and a portion of the building is also used for student and public education programs. While lighting upgrades are not a requirement to meet accessibility standards, it would be more efficient to coordinate this project at the same time as the accessibility work that is already being done through grant funding.

Operating Levy – Category 3

Davin Heinbuck presented the proposed operating levy for Category 3 projects for 2025 at \$172,616 as compared to \$163,974 in 2024. This includes ongoing, phased, and new projects proposed for 2025. The Operating Levy – Category 3 dollars will be leveraged with other sources of funding to undertake projects totaling \$902,423.

Operating Levy – Category 1

The Operating Levy for Category 1 programs proposed for 2025 total \$1,324,386 in comparison to \$1,276,648 in 2024.

Proposed 2024 Budget

Staff prepared the budget using a pay grid with an increase of 2.5% for cost of living. Davin Heinbuck also presented the fee schedule. As part of the Conservation Authorities Act Update, there is a freeze on fees related to permitting and regulations, so these remain the same as 2024 and 2023. The combined Operating Levies (Categories 1 and 3) total \$1,517,047 (5.31 per cent increase) as compared to \$1,440,662 in 2024. Davin reminded the directors that not every program area is sustained by levy dollars, and that levy dollars leverage further funding from other sources.

Davin also presented the five-year forecast, noting that in the five-year forecast the initial budget for 2025 was a 14.13 per cent increase over 2024, but through staff discussion, the increase was decreased to 5.31 per cent. In addition, the Capital Levy of \$20,045 accounts for 1.4 of the 5.31 increase.

Several of the Board members were comfortable with the 5.31 per cent increase over 2024; however, other Board members asked if staff could investigate reducing that number, without touching the Capital Levy or staff wages. They asked if staff could bring back several options, such as a 5 per cent, 4.5 per cent and 3.5 percent increase. They also asked staff to investigate using the interest from investments to cover these costs, rather than cutting projects.

MOTION #BD 82/24

“RESOLVED, THAT staff review the Proposed 2025 Budget and show options that will bring the overall budget increase to fall between 3.5% and 5%.”

Carried by Consensus.

Further direction and discussion will be held at the next Board meeting on October 24, 2024.

NEW BUSINESS

None

ADJOURNMENT

The meeting was adjourned at 12:50 p.m.

Ray Chartrand
Acting Chair

Abigail Gutteridge
Corporate Services Coordinator

ABCA Program Report

To: Board of Directors
Date: October 24, 2024
From: Andrew Bicknell, Acting Water and Planning Supervisor
Subject: Applications for Permission
Ontario Regulation 41/24 – Prohibited Activities, Exemptions and Permits

Recommendation:

THAT the Ausable Bayfield Conservation Authority Board of Directors affirm the approval of the permits issued by ABCA staff as outlined in the *Applicants for Permission* Program Report.

The following *Applications for Permission* have been issued by staff since the last Board of Directors Meeting.

*A Coastal Assessment was provided as part of the application

**Work commenced without a permit

Major Permits

- (1) PERMIT #2024-43
NAME: Municipality of Lambton Shores
ADDRESS: Main St. at Ontario St., Grand Bend (Bridge Structure)
MUNICIPALITY: Lambton Shores
PERMISSION TO: structural alterations /improvements to an existing bridge structure
COMPLETED APPLICATION RECEIVED ON DATE: July 30, 2024
PERMISSION GRANTED BY STAFF DATE: September 4, 2024
NUMBER OF BUSINESS DAYS TO REVIEW: 25
STAFF NAME: Andrew Bicknell
- (2) PERMIT #2024-46
NAME: Ross Caslick
ADDRESS: 12 Parkside Ave, Zurich
MUNICIPALITY: Bluewater
PERMISSION TO: construct a new residential structure and related work
COMPLETED APPLICATION RECEIVED ON DATE: September 9, 2024
PERMISSION GRANTED BY STAFF DATE: September 17, 2024

- NUMBER OF BUSINESS DAYS TO REVIEW: 8
STAFF NAME: Andrew Bicknell
- (3) PERMIT #2024-48
NAME: Steve and Lee Smith
ADDRESS: 73209 Arnold Crescent
MUNICIPALITY: Bluewater
PERMISSION TO: reconstruct carport and garage and associated work
COMPLETED APPLICATION RECEIVED ON DATE: September 24, 2024
PERMISSION GRANTED BY SATFF DATE: September 30, 2024
NUMBER OF DAYS TO REVIEW: 4
STAFF NAME: Ellen Westelaken
- (4) PERMIT # 2024-45
NAME: KB Shoring – Brad Bowden
ADDRESS: 73622 Drysdale Beach Rd.
MUNICIPALITY: Bluewater
PERMISSION TO: construct a steel shorewall and associated work
COMPLETED APPLICATION RECEIVED ON DATE: September 9, 2024
PERMISSION GRANTED BY STAFF DATE: September 13, 2024
NUMBER OF BUSINESS DAYS TO REVIEW: 5
STAFF NAME: Erik Strahl
- (5) PERMIT #2024-47
NAME: Overholt Excavating
ADDRESS: 160 Gill Rd
MUNICIPALITY: Lambton Shores
PERMISSION TO: Construct a steel shore wall and associated work.
COMPLETED APPLICATION RECEIVED ON DATE: August 23, 2024
PERMISSION GRANTED BY SATFF DATE: September 23, 2024
NUMBER OF DAYS TO REVIEW: 20
STAFF NAME: Erik Strahl

Minor Permits

- (1) PERMIT # MW2024-62
NAME: Ron Brady
ADDRESS: 33836 Sunset Cove Road
MUNICIPALITY: Bluewater
PERMISSION TO: Construct a detached accessory structure
COMPLETED APPLICATION RECEIVED ON DATE: September 24, 2024
PERMISSION GRANTED BY STAFF DATE: September 30, 2024
NUMBER OF BUSINESS DAYS TO REVIEW: 4
STAFF NAME: Andrew Bicknell
- (2) PERMIT # MW2024-58
NAME: Waldemar Domanski
ADDRESS: Wildwood by the River (site 277)
MUNICIPALITY: Bluewater
PERMISSION TO: construct canopy structure on deck
COMPLETED APPLICATION RECEIVED ON DATE: August 29, 2024
PERMISSION GRANTED BY STAFF DATE: September 9, 2024
NUMBER OF BUSINESS DAYS TO REVIEW: 8
STAFF NAME: Ellen Westelaken
- (3) PERMIT # MW2024-60
NAME: Leo Demarce c/o Derek Jefferson
ADDRESS: Wildwood by the River (Site 15)
MUNICIPALITY: Bluewater
PERMISSION TO: Replace existing trailer.
COMPLETED APPLICATION RECEIVED ON DATE: September 10, 2024
PERMISSION GRANTED BY STAFF DATE: September 12, 2024
NUMBER OF BUSINESS DAYS TO REVIEW: 2
STAFF NAME: Ellen Westelaken
- (4) PERMIT # MW2024-57
NAME: Paul Bunyan Resort – Brad Boere
ADDRESS: Paul Bunyan Resort (Site 367)
MUNICIPALITY: Bluewater
PERMISSION TO: Replace existing trailer.
COMPLETED APPLICATION RECEIVED ON DATE: September 6, 2024

PERMISSION GRANTED BY STAFF DATE: September 9, 2024
NUMBER OF BUSINESS DAYS TO REVIEW: 2
STAFF NAME: Erik Strahl

- (5) PERMIT # MW2024-53
NAME: Overholt Excavating
ADDRESS: 72605 Princess St.
MUNICIPALITY: Bluewater
PERMISSION TO: Construct a secondary retaining wall on top of the existing steel shoreline protection and associated work.
COMPLETED APPLICATION RECEIVED ON DATE: August 23, 2024
PERMISSION GRANTED BY STAFF DATE: September 12, 2024
NUMBER OF BUSINESS DAYS TO REVIEW: 15
STAFF NAME: Erik Strahl

- (6) PERMIT # MW2024-59
NAME: Rob Haller
ADDRESS: Wildwood by the River (Site 252)
MUNICIPALITY: Bluewater
PERMISSION TO: Construct a series of two (2) retaining walls, level ground, and associated work.
COMPLETED APPLICATION RECEIVED ON DATE: September 16, 2024
PERMISSION GRANTED BY STAFF DATE: September 18, 2024
NUMBER OF BUSINESS DAYS TO REVIEW: 2
STAFF NAME: Erik Strahl

- (7) PERMIT # MW2024-61
NAME: Stephen Durand
ADDRESS: Lot 21 Concession LRW
MUNICIPALITY: Bluewater
PERMISSION TO: undertake watercourse bank brushing, bottom clean out, and associated work.
COMPLETED APPLICATION RECEIVED ON DATE: September 9, 2024
PERMISSION GRANTED BY STAFF DATE: September 18, 2024
NUMBER OF BUSINESS DAYS TO REVIEW: 7
STAFF NAME: Erik Strahl



ABCA
71108 Morrison Line, RR 3
Exeter, ON N0M 1S5

Statement of Profit & Loss
January through September
Accrual Basis

	2023	2024	2024		% of Budget
	Actual 1st Nine Months	Annual Budget	Total Nine Months	Forecast Dec 31 '24	
Revenue					
Grant, Provincial/Federal	382,263	435,070	521,249	583,353	134%
Operating Levy - Category 1		1,076,875	1,076,874	1,076,874	100%
Operating Levy - Category 1 Projects		199,773	199,773	199,773	100%
Operating Levy - Category 3		163,974	163,976	163,976	100%
Levy, General	1,149,358	0	0	0	0%
Levy, Projects	253,347	0	0	0	0%
Levy, Special Benefit	0	91,054	0	91,054	100%
Rental	39,812	62,028	41,567	62,002	100%
Conservation Area User Fees	129,657	121,520	150,284	152,784	126%
Sales & Service	677,688	742,870	647,262	830,174	112%
Donations	183,168	1,000	1,934	1,934	193%
Interest	62,477	61,000	53,293	71,057	116%
Partnership Contributions	1,072,013	829,580	1,070,280	1,319,880	159%
Sundry	0	0	428	428	0%
Deferred from Prior Year - Revenue	1,322,720	1,146,870	1,198,470	1,198,470	104%
Deferred to Future Year - Expense	0	(678,894)	0	(1,091,497)	161%
Total Revenue	5,272,503	4,252,720	5,125,389	4,660,262	110%
Expense					
Purchased Services	362,903	448,922	279,018	372,025	83%
Advertising	4,048	9,518	8,476	11,301	119%
Memberships, Dues, Licenses	49,402	58,213	43,136	48,413	83%
Maintenance and Repair	29,429	29,734	26,089	36,831	124%
Property Taxes	37,040	57,176	37,976	50,635	89%
Office Operations	92,900	128,290	106,008	141,344	110%
Rental	9,195	11,932	10,145	13,526	113%
Training and Development	7,685	27,154	13,062	17,416	64%
Travel Costs and Accommodations	9,488	14,843	12,825	17,100	115%
Uniforms	3,658	10,712	2,949	7,932	74%
Utilities	31,517	44,945	30,851	43,634	97%
Vehicles and Field Equipment	73,213	103,058	79,564	112,085	109%
Program	574,445	540,970	610,745	783,745	145%
Board Of Director's	17,008	29,474	14,376	28,564	97%
Wages and Benefits	2,083,302	2,784,579	2,133,031	2,826,266	101%
Total Operating Expense	3,385,233	4,299,520	3,408,253	4,510,823	105%
Net Operating Income	1,887,270	(46,800)	1,717,136	149,439	-319%
Other (Income) Expense					
Capital	268,080	125,600	209,184	209,184	167%
Amortization	129,280	162,071	126,386	169,451	105%
From Reserve - Revenue	(161,593)	(239,321)	(90,991)	(145,471)	61%
To Reserves - Expenses	125,149	66,921	35,359	89,932	134%
Total Other Expense	360,916	115,271	279,938	323,096	280%
	(360,916)	(115,271)	(279,938)	(323,096)	280%
Net Income	1,526,354	(162,071)	1,437,198	(173,657)	107%



Ausable Bayfield Conservation Authority

71108 Morrison Line, RR 3
Exeter, ON N0M 1S5

Statement of Profit & Loss

January through September

(Unaudited)

Accrual Basis

Table 1: Consolidated

	2023	2024				% of Budget
	Actual Jan - Sep	1st Six Months	3rd Qtr	Total Nine months	Annual Budget	
Revenue						
Grant, Provincial/Federal	382,263	353,811	167,438	521,249	435,070	120%
Operating Levy - Category 1		538,437	538,437	1,076,874	1,076,875	100%
Operating Levy - Category 1 Projects		99,887	99,887	199,773	199,773	100%
Operating Levy - Category 3		81,989	81,988	163,976	163,974	100%
Levy, General	1,149,358	0	0	0	0	0%
Levy, Projects	253,347	0	0	0	0	0%
Levy, Special Benefit	0	0	0	0	91,054	0%
Rental	39,812	40,082	1,485	41,567	62,028	67%
Conservation Area User Fees	129,657	46,684	103,600	150,284	121,520	124%
Sales & Service	677,688	528,711	118,551	647,262	742,870	87%
Donations	183,168	958	976	1,934	1,000	193%
Interest	62,477	35,124	18,168	53,293	61,000	87%
Partnership Contributions	1,072,013	665,077	405,202	1,070,280	829,580	129%
Sundry	0	0	428	428	0	0%
Deferred from Prior Year - Revenue	1,322,720	1,198,470	0	1,198,470	1,146,870	104%
Deferred to Future Year - Expense	0	0	0	0	(678,894)	0%
Total 4-2000 - REVENUE FROM OTHER SOUR	0	0	0	0	0	0%
Total Revenue	5,272,503	3,589,229	1,536,160	5,125,389	4,252,720	121%
Expense						
Purchased Services	362,903	160,278	118,740	279,018	448,922	62%
Advertising	4,048	4,875	3,601	8,476	9,518	89%
Bad Debts	0	2	0	2	0	0%
Memberships, Dues, Licenses	49,402	39,136	4,000	43,136	58,213	74%
Maintenance and Repair	29,429	14,931	11,158	26,089	29,734	88%
Property Taxes	37,040	24,103	13,873	37,976	57,176	66%
Office Operations	92,900	75,082	30,926	106,008	128,290	83%
Rental	9,195	5,912	4,232	10,145	11,932	85%
Training and Development	7,685	8,031	5,032	13,062	27,154	48%
Travel Costs and Accommodations	9,488	8,129	4,697	12,825	14,843	86%
Uniforms	3,658	2,678	272	2,949	10,712	28%
Utilities	31,517	21,529	9,322	30,851	44,945	69%
Vehicles and Field Equipment	73,213	56,746	22,818	79,564	103,058	77%
Program	574,445	516,766	93,979	610,745	540,970	113%
Board Of Director's	17,008	10,921	3,455	14,376	29,474	49%
Wages and Benefits	2,083,302	1,338,386	794,645	2,133,031	2,784,579	77%
Total Operating Expense	3,385,233	2,287,504	1,120,749	3,408,253	4,299,520	79%
Net Operating Income	1,887,270	1,301,725	415,411	1,717,136	(46,800)	-3669%
Other (Income) Expense						
Capital	268,080	206,944	2,240	209,184	125,600	167%
Amortization	129,280	84,594	41,792	126,386	162,071	78%
From Reserves - Revenue	(161,593)	(60,661)	(30,330)	(90,991)	(239,321)	38%
To Reserves - Expenses	125,149	24,466	10,893	35,359	66,921	53%
Total Other Expense	360,916	255,343	24,594	279,938	115,271	243%
Net Income	1,526,354	1,046,382	390,816	1,437,198	(162,071)	0%

Ausable Bayfield Conservation Authority

71108 Morrison Line, RR 3

Exeter, ON N0M 1S5



Statement of Profit & Loss

January through September

(Unaudited)

Accrual Basis

Table 2: Drinking Water Source Protection

	2023	2024			Annual Budget	% of Budget
	Actual Jan - Sep	1st Six Months	3rd Qtr	Total Nine months		
Revenue						
Grant, Provincial/Federal	130,899	104,667	100,808	205,475	251,504	82%
Donations		0	0	0	0	0%
Interest	2,569	593	563	1,156	1,000	116%
Deferred from Prior Year - Revenue	120,595	0	0	0	99,975	0%
Deferred to Future Year - Expenses	0	0	0	0	(84,580)	0%
Total Revenue	254,063	105,260	101,371	206,631	267,899	76%
Expense						
Purchased Services	15,644	10,398	11,982	22,380	23,500	60%
Advertising	172	557	35	593	800	0%
Memberships, Dues, Licenses	487	438	206	644	0	0%
Office Operations	14,536	18,159	675	18,834	20,604	71%
Rental	5,384	3,816	2,070	5,886	7,000	79%
Training and Development	46	46	0	46	300	14%
Travel Costs and Accommodations	994	1,839	354	2,192	1,100	10%
Uniforms	0	0	0	0	350	0%
Utilities	1,035	805	345	1,150	1,407	75%
Vehicles and Field Equipment	144	174	0	174	1,020	8%
Program	124	2,329	0	2,329	50	0%
Board Of Director's	4,731	4,589	738	5,326	13,689	20%
Wages and Benefits	152,764	109,225	46,084	155,309	198,079	68%
Total Operating Expense	196,060	152,374	62,488	214,863	267,899	65%
Net Operating Income	58,003	(47,115)	38,883	(8,232)	0	0%
Other Expense						
From Reserve - Revenue	0	0	0	0	0	0%
To Reserves - Expenses	0	0	0	0	0	0%
Total Other Expense	0	0	0	0	0	0%
Net Income	58,003	(47,115)	38,883	(8,232)	0	0%



Statement of Profit & Loss
January through September
(Unaudited) Accrual Basis

Table 3: ABCA Excluding DWSP

	2023		2024			
	Actual Jan - Sep	1st Six Months	3rd Qtr	Total Nine months	Annual Budget	% of Budget
Revenue						
Grant, Provincial/Federal	251,364	249,144	66,630	315,774	183,566	172%
Operating Levy - Category 1		538,437	538,437	1,076,874	1,076,875	100%
Operating Levy - Category 1 Projects		99,887	99,887	199,773	199,773	100%
Operating Levy - Category 3		81,989	81,988	163,976	163,974	100%
Levy, General	1,149,358	0	0	0	0	0%
Levy, Projects	253,347	0	0	0	0	0%
Levy, Special Benefit	0	0	0	0	91,054	0%
Rental	39,812	40,082	1,485	41,567	62,028	67%
Conservation Area User Fees	129,657	46,684	103,600	150,284	121,520	124%
Sales & Service	677,688	528,711	118,551	647,262	742,870	87%
Donations	183,168	958	976	1,934	1,000	193%
Interest	59,908	34,531	17,606	52,137	60,000	87%
Partnership Contributions	1,072,013	665,077	405,202	1,070,280	829,580	129%
Sundry	0	0	428	428	0	0%
Deferred from Prior Year - Revenue	1,202,125	1,198,470	0	1,198,470	1,046,895	114%
Deferred to Future Year - Expense	0	0	0	0	(594,314)	0%
Total Revenue	5,018,440	3,483,969	1,434,789	4,918,758	3,984,821	123%
Expense						
Purchased Services	347,259	149,881	106,758	256,639	425,422	60%
Advertising	3,876	4,318	3,566	7,883	8,718	90%
Bad Debts	0	2	0	2	0	0%
Memberships, Dues, Licenses	48,915	38,698	3,794	42,492	58,213	73%
Maintenance and Repair	29,429	14,931	11,158	26,089	29,734	88%
Property Taxes	37,040	24,103	13,873	37,976	57,176	66%
Office Operations	78,364	56,923	30,251	87,174	107,686	81%
Rental	3,811	2,096	2,162	4,258	4,932	86%
Training and Development	7,639	7,985	5,032	13,017	26,854	48%
Travel Costs and Accommodations	8,494	6,290	4,343	10,633	13,743	77%
Uniforms	3,658	2,678	272	2,949	10,362	28%
Utilities	30,482	20,724	8,977	29,701	43,538	68%
Vehicles and Field Equipment	73,070	56,572	22,818	79,390	102,038	78%
Program	574,321	514,437	93,979	608,416	540,920	112%
Board Of Director's	12,277	6,333	2,717	9,050	15,785	57%
Wages and Benefits	1,930,538	1,229,161	748,562	1,977,722	2,586,500	76%
Total Operating Expense	3,189,173	2,135,130	1,058,261	3,193,390	4,031,621	79%
Net Operating Income	1,829,267	1,348,840	376,528	1,725,368	(46,800)	-3687%
Other (Income) Expense						
Capital	268,080	206,944	2,240	209,184	125,600	167%
Amortization	129,280	84,594	41,792	126,386	162,071	78%
From Reserves - Revenue	(161,593)	(60,661)	(30,330)	(90,991)	(239,321)	38%
To Reserves - Expenses	125,149	24,466	10,893	35,359	66,921	53%
Total Other Expense	360,916	255,343	24,594	279,938	115,271	243%
Net Income	1,468,351	1,093,496	351,934	1,445,430	(162,071)	0%

ABCA Program Report

To: Board of Directors
Date: October 24, 2024
From: Tracey McPherson, GIS/IT Supervisor
Subject: O. Reg 41/24 Mapping Updates - Watercourses
Report Type: ACTION REQUIRED

Recommendation:

THAT the Ausable Bayfield Conservation Authority Board of Directors approves the mapping updates resulting from staff review as outlined in this report, O. Reg 41/24 Mapping Updates – Watercourses, and

THAT the updated O. Reg 41/24 Regulated polygon layer be distributed to our municipal partners for use in their internal mapping applications and the layer be available on our public CA Maps web mapping application.

Background:

On April 1, 2024, Ontario Regulation 41/24 (Prohibited Activities, Exemptions and Permits) and Part VI of the Conservation Authorities Act came into effect replacing Ontario Regulation 147/06: Regulation of Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

At the April 18 2024 Board of Directors meeting I outlined the mapping changes required (where) shown on the **table in *Mapping updates (where)* section** of this report, as well as some additional mapping requirements outlining annual review and making our mapping available to the public.

Watercourse mapping:

In 2005/06 we mapped the estimated flood hazard and erosion hazards on a **watercourse layer provided by the province** that had a few updates completed by ABCA staff using 1999 air photos. ABCA staff updated our watercourse layer in a 3D mapping environment using 2010 imagery and have worked to make changes every 5 years using air photos and Lidar.

In O. Reg 41/24 the definition of a watercourse changed from “an identifiable depression in the ground in which a flow of water regularly or continuously occurs” to “**defined channel, having a bed and banks or sides**, in which a flow of water regularly or continuously occurs.” Many of our regulated watercourses no longer meet the definition of a watercourse either through tiling, filling, or other changes to the original watercourse mapping. These watercourses are usually 1st order headwater watercourses in agricultural lands.

ABCA GIS and Regs staff met and reviewed some regulated watercourses that no longer meet

the definition of defined channel and decided:

- Any watercourse that has been tiled or does not have a defined channel, and **has a flood estimation completed on it, will be continued to be regulated under O. Reg 41/24.**
- Any watercourse that has been tiled or does not have a defined channel, and no flood estimation, will be removed from the regulation.

Mapping updates (where):

All regulated watercourses have been reviewed and the **table** below outline the regulatory mapping updates required under O. Reg 41/24, the progress of the mapping, and the predicted or actual impact on the area of land that falls under the regulation:

What/where	Mapping Notes	Completed on 41/24 layer	Impact on area regulated
Watercourse - "defined channel, having a bed and banks or sides, in which a flow of water regularly or continuously occurs."	Need to review 1 st order and other open watercourses to see if they meet the definition. Remove regulation on recently tiled in watercourses.	Yes	Reduction of 2.5 sq km of regulated area.
Other areas – within 30 m of a wetland	The 120 m allowance on Provincially Significant Wetlands reduced to 30 m	Yes	Reduction of 11.5 sq km of regulated area.
Dynamic beach on the shoreline	O Reg 41/24 identifies - 100-year flood limit, plus appropriate allowance for wave uprush, plus 30 m for dynamic beach, plus 15 m. Technical mapping guidelines indicate appropriate wave uprush allowance is 15 m without a full study, so the total inland regulation limit is 60 m from the 100-year flood limit. Currently we regulate to Lakeshore Area 2 of the SMP - 60 m from 100-year flood.	No change required unless 100-year flood limit re-established.	No change
Cohesive bluffs on the shoreline	UNDER REVIEW Currently we regulate to Lakeshore Area 2 of the Shoreline Management Plan.	UNDER REVIEW	UNDER REVIEW



Ausable Bayfield Maitland Valley Source Protection Region

JOINT MANAGEMENT COMMITTEE (ABCA-MVCA)

**Tuesday, August 8, 2024
1:00 p.m.**

Ausable Bayfield Conservation Authority Boardroom

MEMBERS PRESENT

Phil Beard, Ray Chartrand, Matt Duncan, Davin Heinbuck, Ed McGugan, Matt Pearson, Marissa Vaughan

DWSP STAFF PRESENT

Elizabeth Balfour, Donna Clarkson

OTHERS PRESENT

Abigail Gutteridge, Recording Secretary

WELCOME AND INTRODUCTIONS

The meeting was called to order at 1:05 p.m. Acting Chair Marissa Vaughan welcomed everyone to the meeting, and introductions were made around the table.

APPROVAL OF AGENDA

MOTION #JMC: 2024-08-01

**Moved by Matt Duncan
Seconded by Ed McGugan**

“That the agenda for the August 8, 2024 meeting of the Joint Management Committee be approved as circulated.”

Carried.

DECLARATION OF PECUNIARY INTEREST

None

APPROVAL OF MINUTES

MOTION #JMC: 2024-08-02

**Moved by Matt Duncan
Seconded by Ed McGugan**

“That the minutes of the January 11, 2024 Joint Management Committee meeting be approved.”

Carried.

BUSINESS OUT OF THE MINUTES

None

DRINKING WATER SOURCE PROTECTION PROGRAM UPDATE

Donna Clarkson, DWSP Co-Supervisor, provided a brief update to the Joint Management Committee. Of note, the three-year funding agreement for the 2024 – 2027 Workplan and Budget was approved, and funding should be transferred in the coming weeks. In addition, both the Section 36 Amendment for the Source Protection Plans, as well as the Section 34 Amendment for the Maitland Valley Source Protection Plan, regarding the Lucknow and Century Heights Wellheads, were recently approved.

MOTION #JMC 2024-08-03

**Moved by Ed McGugan
Seconded by Ray Chartrand**

“That the Joint Management Committee receive the Program Update for information.”

Carried.

INTERVIEWS AND RECOMMENDATION TO SOURCE PROTECTION AUTHORITY FOR NEW AGRICULTURE REPRESENTATIVE

Acting Chair Vaughan noted that the committee’s primary reason for meeting was to conduct interviews for the Agricultural representative on the Source Protection Committee (SPC). She reported that three candidates would be interviewed (one via Zoom, and two in person). She also explained that SPC Chair Matt Pearson agreed to conduct the interviews and that Joint Management Committee Members would also be able to ask questions.

As interviews are not made public, they will be conducted in Committee of the Whole, and notes from the interviews will be kept on file.

COMMITTEE OF THE WHOLE

MOTION #JMC 2024-08-04

**Moved by Ray Chartrand
Seconded by Ed McGugan**

“That the Joint Management Committee go into Committee of the Whole to conduct Source Protection Committee interviews at 1:16 p.m. with Abbie Gutteridge, Donna Clarkson and Elizabeth Balfour remaining in attendance.”

Carried.

MOTION #JMC 2024-08-05

**Moved by Ray Chartrand
Seconded by Ed McGugan**

“That the Joint Management Committee rise and report at 3:35 p.m.”

Carried.

Interviews were conducted for all three candidates, and each had unique qualities that would contribute to the SPC; however, the Joint Management Committee felt that Ms. Carol Leeming’s experience and connections within the local agricultural sector would make her an ideal candidate for this position.

MOTION #JMC 2024-08-05

**Moved by Ray Chartrand
Seconded by Matt Duncan**

“That the Joint Management Committee recommend Carol Leeming be appointed to the Ausable Bayfield Maitland Valley Source Protection Committee, as representative for the Economic-Agricultural Sector.”

Carried.

ADJOURNMENT

The next meeting will be at the call of the SPC Chair or staff. Matt Duncan adjourned the meeting at 3:36 p.m.

Marissa Vaughan
Acting Chair

Abigail Gutteridge
Recording Secretary

SOURCE PROTECTION COMMITTEE (SPC) MEETING MINUTES

September 25, 2024

The White Carnation, Holmesville ON

MEMBERS PRESENT

Mary Ellen Foran, Dave Frayne, Paul Heffer, Doug Hocking, Rowland Howe, Philip Keightley, Carol Leeming, Matt Pearson, Allan Rothwell, John Thompson, Jennette Walker

MEMBERS ABSENT

John Graham, Alyssa Keller

LIAISONS PRESENT

Lori Collins – Huron Perth Public Health Liaison

Davin Heinbuck – Ausable Bayfield Source Protection Authority (SPA) Liaison

Phil Beard – Maitland Valley SPA Liaison

DWSP STAFF PRESENT

Elizabeth Balfour, Tim Cumming, Abigail Gutteridge, Kyle Davis – Wellington Source Water

MEMBERS OF THE PUBLIC

Mary Lynn MacDonald

CALL TO ORDER

Chair Matt Pearson called the meeting to order at 9:35 a.m. and welcomed everyone in attendance. He also welcomed Carol Leeming, who was the successful candidate for the Economic – Agricultural representative on the Source Protection Committee.

AGENDA

MOTION #SPC: 2024-09-01

“That the agenda for the September 25, 2024 meeting be approved as amended.”

Carried by Consensus.

APPROVAL OF MINUTES

MOTION #SPC: 2024-09-02

Moved by Rowland Howe

Seconded by Paul Heffer

“THAT the SPC minutes from March 27, 2024 be approved as presented.”

Carried.

BUSINESS OUT OF THE MINUTES

None

DECLARATION OF PECUNIARY INTEREST

None

CORRESPONDENCE

1. A letter from the Ministry of Environment, Conservation and Parks (MECP) regarding the approval of the Source Protection Plan (SPP) Section 34 amendment for the Lucknow and Century Heights wellhead protection areas.
2. The Source Protection Committee (SPC) received several letters of support regarding the proposed phase-out of free water testing, since April 2024. Letters were received from the Town of Goderich; Municipality of Killarney; Perth East; Lake Erie SPC; and the Saugeen, Grey Sauble and Northern Bruce Peninsula SPC.
3. A Letter from the CTC Region SPC to the MECP and Ministry of Natural Resources (MNR) ministers regarding the importation of excess soil into wellhead protection areas.

CHAIR'S UPDATE

Chair Matt Pearson noted that the last Huron County Water Protection Steering Committee focused on Source Water Protection, including updates on the Water Wise Program, the role of Huron Perth Public Health and a tour of the Clinton wellhead. Chair Pearson also reported that there will be a SPC Chair's meeting via Zoom on October 8 with the MECP. In addition, he reported that the three-year budget and workplan were approved with some minor changes. Of note, the funding for Best Practices outreach

will no longer be available, therefore the Water Wise program will no longer be funded through the MECP. Chair Pearson also reminded the SPC that next year would mark the 25th anniversary of the Walkerton tragedy, and that we will be thinking of ways to note it, while still being sensitive to those who were directly affected.

ELECTION OF ACTING CHAIR

Chair Pearson noted that the SPC has not had an Acting Chair for the majority of 2024, as the previous Acting Chair was Bert Dykstra, who sadly passed away earlier in the year. As it is a good practice to have some one on standby, he asked to hold an election.

Chair Pearson called for nomination for the position of Acting Chair. Doug Hocking nominated Dave Frayne for the position, which was seconded by Allan Rothwell. Dave Frayne noted that he would be willing to stand.

Chair Pearson called for further nominations, and there were none. Therefore, Dave Frayne was acclaimed as Acting Chair.

MOTION #SPC: 2024-09-03

“That Dave Frayne be appointed as Acting Chair of the Source Protection Committee.”

Carried by Consensus.

PROGRAM UPATE

Elizabeth Balfour, Co-Drinking Water Source Protection (DWSP) Program Supervisor, provided a program update to SPC members. First, she noted that the three-year budget and workplan for the DWSP program were approved. There were several changes to the budget. Of note, funding for SPCs were reduced by 10 percent for all SP Regions. The funding for best practices for private water wells was also cut from the budget. However, the region did receive funding for technical work for wellhead updates.

Elizabeth also noted that the Section 34 amendment to the Maitland Valley SPP was approved. This amendment was for the Lucknow and Century Heights wellhead

protection areas. This was approved on July 24, 2024. Additionally, the Section 36 update to both the Ausable Bayfield and Maitland Valley SPPs was approved on March 26, 2024. Affected municipalities and the public were informed of these amendments.

Elizabeth reported on the response to the SPC letter that was sent to the Province regarding the potential phase out of private water testing that was included in the 2023 Auditor General's Value-for-Money Audit of Public Health Ontario. This letter asked that the province not proceed with the recommended phase out of this service. The letter was widely circulated within Ontario and on April 16 and April 22, 2024, the Ontario Minister of Health, Sylvia Jones, said that the Province of Ontario will continue to provide well water testing for rural households. Following this, there were several media interviews held with Chair Matt Pearson, as well as several published articles.

WINTER MAINTENANCE RISK MANAGEMENT PLANS

Kyle Davis, Risk Management Official with Wellington Source Water Protection, gave a presentation regarding their Winter Maintenance Risk Management Plans (RMPs), mostly involving the use and storage of road salt. He provided a small case study in Fergus and Elora where concentrations of chloride have been seen to be increasing, and a correlation has been noted between these concentrations and well pumping. In 2021, areas were delineated and named contributing areas for chloride in the wells.

Kyle reported that there are a number of issues associated with developing RMPs in these contributing areas, including addressing the over application of road salt, the liability associated with ice for businesses, the number of plans required, getting buy-in from the public, landowners and contractors, limited treatment options and climate change. He noted that these RMPs are legally binding documents, and include components such as training, calibration, record keeping, storage options, plans for clean up of excess, a review of application rates, and alternatives when temperature affects salt effectiveness. Overall, prevention is key to salt application, as treatment usually isn't viable.

WATER WISE EVENTS UPDATE

Tim Cumming, Communications Specialist, provided a brief update regarding the Water Wise Events that began in 2023. Mary Lynn MacDonald, former Program Supervisor, began these efforts and received approval and funding from the province to continue

this program into 2024. These events made it easier for residents to get their private well water tested and learn about source water protection. Staff worked with community groups, such as Lion's Clubs, Optimists Clubs, as well as residents' associations. There has been a positive response to these events. Huron Perth Public Health was also a partner, as they provided tracking for the samples so staff could learn of the outcome of the samples. In total, over 420 people participated in the events over the past year, and 440 samples were submitted – these account for approximately one third of bottle distributed.

As funding is no longer available through the Province, the future of the program is uncertain. The Huron Clean Water Project provided funding to allow for a recent event in Howick, but no events have been planned since. However, an excellent model now exists for this program if funding becomes available in the future.

SPC members asked Lori Collins if they could geographically track where unsafe samples originated. She noted that their statistics reveal that approximately 85% of all samples that are taken are considered safe, which is a very similar percentage to what was found through the Water Wise events. She said that to map the unsafe samples they would require property owner permission, but that a deeper dive into this program would be beneficial.

PRESENTATION – ALL ABOUT YOUR NEW CO-PROGRAM SUPERVISOR

Elizabeth Balfour provided a presentation to introduce herself to the SPC as the new Co-Program Supervisor. SPC members will have seen Elizabeth at meetings in the past as recording secretary, but with Mary Lynn MacDonald's retirement in the spring, Elizabeth was the successful candidate for that position. She told the SPC about her and the work she has done at the ABCA over the past nine years, both in GIS and the Healthy Watersheds Department. She is excited to be taking on this new role.

LIAISON UPDATES

Lori Collins provided a brief update from Huron Perth Public Health. She reported that they are beginning to onboard other public food premises for inspection. In addition, beach water quality and West Nile sampling continued again in 2024. She noted that they had two positive tests for West Nile in the Stratford/St. Marys area. She also reported that regular fall vaccination programs will be starting soon.

Phil Beard provided a brief update from Maitland Valley Conservation Authority. Of note, her reported that the Healthy Lake Huron program was being revitalized, and a new steering committee was developed with the MECP and the Ontario Ministry of Agriculture, Food and Agribusiness (OMAFRA).

Davin Heinbuck provided a brief update from Ausable Bayfield Conservation Authority. He noted that the Sentinel Well program is entering its 20th year, which samples six sites per year, establishing some base number and long-term trends. He also noted that conservation authorities continue to sample groundwater, as part of the Provincial Groundwater Monitoring Program.

NEXT MEETING

As there are no SPP amendments underway for this Region, it is unlikely that an SPC meeting will be warranted in November or January. Therefore, the next meeting will most likely be March 26, 2025.

ADJOURNMENT

The meeting was adjourned at 12:21 p.m.

Matt Pearson
Chair

Abigail Gutteridge
Secretary

MINUTES

ARKONA LIONS MUSEUM MANAGEMENT COMMITTEE

Monday, October 7, 2024

9:30 a.m.

Rock Glen Conservation Area
Arkona Lions Museum and Information Centre

MEMBERS PRESENT

Glenn Stott - Arkona Lions Club

Adam Wisniewski – Arkona Lions Club/Museum Curator

Dave Marsh, Wayne Shipley – Ausable Bayfield Conservation Authority (ABCA)

MEMBERS ABSENT

Bob O'Donnell – Arkona Lions Club

OTHERS PRESENT

Nathan Schoelier, Abigail Gutteridge, Mike Bax – ABCA Staff

CALL TO ORDER

Chair Glenn Stott called the meeting to order at 9:35 a.m. and welcomed everyone to the meeting.

ADOPTION OF AGENDA

MOTION #MC 3/24

Moved by Adam Wisniewski

Seconded by Dave Marsh

“RESOLVED, THAT the Arkona Lions Museum Management Committee agenda for October 7, 2024 be approved.”

Carried.

ADOPTION OF MINUTES

MOTION #MC 4/24

“RESOLVED, THAT the minutes of the Arkona Lions Museum Management Committee meeting of May 6, 2024 be approved.”

Carried by Consensus.

DECLARATION OF PECUNIARY INTEREST

None.

BUSINESS OUT OF THE MINUTES

1. Nathan addressed the issue of getting a porta-potty for the winter season. He reported the Mike Bax, Rock Glen Conservation Area (RGCA) Superintendent, will be monitoring more often during the winter season, which will include cleaning the privies more frequently. This should help address the issue of facilities in the winter.

2024 SEASON SUMMARY

Mike Bax provided a summary regarding attendance at the conservation area, as well as the Museum. Gate staff do their best to keep track of attendance when they are able. It was estimated that there were approximately 36,200 paid entries to RGCA between May 1 and September 30, 2024. Mike is estimating approximately 39,000 by the end of October, which is higher than in 2023. To date there have been 826 entries using RGCA passes, with 65 passes sold this year, many to those who stay at the Rock Glen Family Resort.

The Museum guest book also tracks visitors. To date, in 2024 there have been 1955 line entries in the guest book. Staff noted that visitors were from 51 different countries, 10 Canadian provinces and 15 US states.

Mike reported that due to fairly wet conditions earlier in the summer, the falls continued to flow well all summer, which appeals to visitors. Pavillion rentals were also strong this year with 22 so far in 2024. Mike also noted that long weekends over the summer account for almost 25% of visitor to RGCA.

2025 BUDGET

Nathan Schoelier, ABCA Manager of Conservation Lands and Stewardship, provided a brief update on the draft 2025 Budget. He reported that most items were continuing as usual for the Museum, with the exception of a wage increase, to properly reflect wages in the museum budget as opposed to the overall RGCA budget. He told the Committee that ABCA sees an overall benefit from the Museum, as those visiting typically have to pay the entry fee for RGCA (with the exception of a few events where entry is waived).

2024 EVENTS & PROJECT UPDATES

a) Ted Baxter Day

Chair Glenn Stott reported that Ted Baxter Day was successful. It was well attended by family and community members. In particular, the Museum Committee was happy that Ted Baxter's daughter was able to attend. Chair Glenn noted that it would be nice to use Ted Baxter Day as the official opening of the Museum each year. This would not be a formal event, as this year's celebration, but they might look into having a guest speaker that day for those that can attend. He also reminded the Committee that

Arkona's 150th Anniversary is coming up in 2026, so Ted Baxter Day could be a good way to tie that into the Museum.

b) Antique Car Show

Mike Bax reported that the annual car show was well attended in 2024. In total there were 90 vehicles, with 121 people driving them. Approximately 15 Lions Club members were there to help, which was very appreciated. Free entry was offered from 9:00 a.m. until 3:00 p.m., and there were 299 free entries. Mike noted that approximately 1/3 of visitors that day mentioned the car show. Mike suggested that perhaps free entries could be limited to the morning next year, as most people attending the car show come prior to lunch. The date of next year's car show is September 21.

c) Doors Open Lambton County

This year, the Museum was approached about Doors Open Lambton County to celebrate Lambton's County's 175th Anniversary. Mike reported that 209 visitors were granted free entry, but only 8 vehicles mentioned the event. However, there were approximately 100 visitors to the museum that day. Both Adam Wisniewski and Bob O'Donnell were in attendance at the museum and reported that it was a good experience. Of note, Mayor Josh Morgan of London visited the museum as part of this event. Again, Mike Bax suggested a limited free entry time for future events, but granting free entry later if visitors asked about the event.

POTENTIAL MUSEUM UPDATES

Nathan Schoelier had several update items to bring before the Museum Committee.

a) Eaves and Ridge Caps

Mike Bax received a quotation from Glavin Eavestroughing Ltd. for new eavestroughs and ridge caps for the museum. The current eavestroughs have become corroded and leak, and replacing the ridge caps should help with the leaks to the museum roof. In total, the cost of both would be approximately \$4900 plus taxes. Chair Glenn Stott mentioned that this could be brought forward to the Lions Club about splitting the cost with the ABCA. Mike will look into getting a second and third quote for due diligence.

b) Education Room

In looking at the Museum as a potential place for a Carolinian Canada meeting, organizers made several suggestions regarding the Indigenous content of the museum. Of note, they wondered about the potential of tying in some of the modern First Nations relations. Nathan noted that there may be funding to explore some of these options. Chair Glenn Stott also mentioned that he spoke with Andrew Mayer from Heritage Sarnia Lambton who may have a professional available to come to the museum to help with this process. Glenn will follow up with Andrew to get in contact with the appropriate person.

HERITAGE SARNIA LAMBTON

Chair Glenn Stott mentioned the Passport program for Heritage Sarnia Lambton that ran in 2024. Mike said that he stamped approximately 15 Passports, three of which were completed to be submitted. The participation was increased from 2023. Chair Glenn mentioned that there is a cost to participate (\$55) and asked the Committee if it was worth continuing. Nathan Scholier said that ABCA does see a benefit from entry fees, so if the cost was prohibitive to the Lions Club, ABCA would entertain covering the cost.

Chair Glenn also mentioned an article that he wrote, which is in the fall issue of Lambton Musings. He mentioned that this is a very active group, and he and his son Greg Stott participate as they are able.

MUSEUM CURATOR REPORT

Adam Wisniewski reported that he has heard of some funding sources that may be available to help museums, so he is looking for these opportunities. He mentioned that the museum would like to expand down into the Education Room, if that would be okay with ABCA Educators. Nathan Schoelier said that Cassie Greidanus does not use the space as much as previous educators, so there is potential to set up some displays in this room.

Adam also echoed the need for a contact to help with the First Nations displays, and would be very open to speaking with Andrew Mayer's contact. They would like to update some of their First Nations displays and requested that if we know of anyone with furs that could be donated, they would be appreciated.

Adam mentioned that there have been some issues with theft in the museum, as well as damage to the fibre optic cables for the microscope, and wondered if there was a possibility of some sort of camera system that could be installed. He noted that Bob O'Donnell has some special fossils that are very valuable, which could be displayed on special occasions, but they would be hesitant to leave them at the museum permanently for fear of theft or damage.

Adam also mentioned that because the microscope has been removed for present, he would like to find a use for the television mounted in the Ted Baxter Room. Mike Bax suggested that there may be potential to collaborate with a local secondary school. He mentioned that Strathroy District Collegiate Institute has had a tech program and that this might be a good project for a student (e.g. creating a video loop for the museum). Mike said he would try to find out the contact for that program.

OTHER BUSINESS

1. Glenn Stott and Adam Wisniewski mentioned that there had been mice getting into the museum, and wondered about deterrents. Nathan Schoelier noted that ABCA uses pest control at the Administration Centre, and that he could ask about the cost of something similar for the Museum.

2. Abbie Gutteridge mentioned the potential of a memorial for Dale Cable, former RGCA Superintendent, who passed away this fall. ABCA is looking into a plaque for his memorial tree at the RGCA Commemorative Woods, but the Lions mentioned the possibility of a photo and plaque in the museum, potentially in the Arkona Room.
3. Nathan Schoelier reminded the Committee about the Conservation Lands Strategy that was sent out for review. This is an overarching document for all lands managed by the ABCA, but there will be updates to management plans for individual properties in the future.

NEXT MEETING

The next meeting is scheduled for Monday, May 5, 2025 at 9:30 a.m., unless the Chair calls an earlier meeting.

ADJOURNMENT

Adam Wisniewski adjourned the meeting at 10:44 a.m.

Glenn Stott
Chair

Abigail Gutteridge
Corporate Services Coordinator