

## BOARD OF DIRECTORS ANNUAL GENERAL MEETING

Thursday, February 15, 2024

Ausable Bayfield Conservation Authority Boardroom  
Morrison Dam Conservation Area

### DIRECTORS PRESENT

Ray Chartrand, Adrian Cornelissen, Steve Herold, Dave Jewitt, Greg Lamport, Dave Marsh, Wayne Shipley, Marissa Vaughan

### DIRECTORS ABSENT

Jaden Hodgins

### STAFF PRESENT

Geoff Cade, Donna Clarkson, Tina Crown, Abbie Gutteridge, Davin Heinbuck, Brian Horner, Ian Jean, Daniel King, Kate Monk, Meghan Tydd-Hrynyk, Mari Veliz

### CALL TO ORDER

Ausable Bayfield Conservation Authority (ABCA) Chair Marissa Vaughan called the meeting to order at 10:01 a.m., welcomed everyone in attendance and read the Land Acknowledgement Statement.

### ADOPTION OF AGENDA

#### **MOTION #BD 01/24**

**Moved Steve Herold  
Seconded by Wayne Shipley**

**“RESOLVED, THAT the agenda for the February 15, 2024 Board of Directors Meeting be approved.”**

**Carried.**

### DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest at this meeting or from the previous meeting.

### DISCLOSURE OF INTENTION TO RECORD

None

ADOPTION OF MINUTES

**MOTION #BD 02/24**

**Moved by Ray Chartrand  
Seconded by Adrian Cornelissen**

**“RESOLVED, THAT the minutes of the Board of Directors meeting held on December 14, 2023 and the motions therein be approved as circulated.”**

**Carried.**

BUSINESS OUT OF THE MINUTES

None

ELECTIONS

Chair Marissa Vaughan asked for a motion to appoint a chairperson for the elections.

**MOTION #BD 03/24**

**Moved by Dave Jewitt  
Seconded by Ray Chartrand**

**“RESOLVED, THAT Davin Heinbuck be appointed as chairperson for the election proceedings.”**

**Carried.**

Davin Heinbuck outlined the procedures prior to conducting the elections.

Appointment of Scrutineers

**MOTION #BD 04/24**

**Moved by Dave Jewitt  
Seconded by Greg Lamport**

**“RESOLVED, THAT Brian Horner and Kate Monk be appointed as scrutineers.”**

**Carried.**

The positions of Chair and Vice Chair were declared vacant.

Election of Chair

Nominations were called for the position of Chair for 2024. Ray Chartrand nominated Marissa Vaughan.

Davin Heinbuck called for nominations two more times.

**MOTION #BD 05/24**

**Moved by Wayne Shipley  
Seconded by Adrian Cornelissen**

**“RESOLVED, THAT nominations for the position of Chair of the Ausable Bayfield Conservation Authority be closed.”**

**Carried.**

Marissa Vaughan accepted her nomination with thanks, and Davin Heinbuck declared Ms. Vaughan, representative for the Municipality of South Huron and Township of Perth South, as the Chair of the Ausable Bayfield Conservation Authority for 2024.

Election of Vice Chair

Nominations were called for the position of Vice Chair for 2024. Dave Jewitt nominated Ray Chartrand for Vice Chair.

Mr. Heinbuck called for nominations two more times.

**MOTION #BD 06/24**

**Moved by Dave Marsh**

**Seconded by Marissa Vaughan**

**“RESOLVED, THAT nominations for the position of Vice Chair of the Ausable Bayfield Conservation Authority be closed.”**

**Carried.**

Ray Chartrand accepted his nomination and Mr. Heinbuck declared Mr. Chartrand, representative for the Municipality of Huron East, as Vice Chair of the Ausable Bayfield Conservation Authority for 2024.

Marissa Vaughan thanked the directors for their support and assumed the Chair.

APPOINTMENTS

Davin Heinbuck noted that, in the past, ABCA has put out a tender for auditor and financial institution every five years. The current five-year contract expires in 2024; however, ABCA staff reported that they are happy with the current auditor and financial institution. Staff recommend sending a request for quote from both institutions for the next five year period to determine if a broader tender process will be needed.

**MOTION #BD 07/24**

**Moved by Ray Chartrand**

**Seconded by Greg Lamport**

**“RESOLVED, THAT the appointments of auditor and financial institution be deferred until the results from the request for quotes have been received from current appointees.”**

**Carried.**

**MOTION #BD 08/24****Moved by Wayne Shipley  
Seconded by Dave Jewitt**

**“RESOLVED, THAT the firms of Little, Masson & Reid, Exeter; Raymond & McLean, Exeter; and Grant Inglis of Scott Petrie LLP of London be appointed as the Ausable Bayfield Conservation Authority solicitors for 2024.”**

**Carried.**

### PROGRAM REPORTS

1. (a) Development Review

Daniel King, Regulations Coordinator, presented the Development Review report pursuant to Ontario Regulation 147/06 *Development, Interference with Wetlands and Alterations to Shorelines and Watercourses*. Through the application process, proposed developments within regulated areas are protected from flooding and erosion hazards. Staff granted permission for 19 *Applications for Permission* and 7 *Minor Works Applications*.

(b) Violation/Appeals Update

Several ongoing violations are currently moving through the court system. Staff were notified that Trudy Mauth, one of ABCAs appointed solicitors, was called to the bench as a Justice of the Peace and will no longer be able to advise ABCA on legal matters. Grant Inglis of Scott Petrie LLP in London will be recommending another solicitor at a future time.

**MOTION #BD 9/23****Moved by Greg Lamport  
Seconded by Ray Chartrand**

**“RESOLVED, THAT the Board of Directors affirm the approval of applications as presented in Program Report # 1 – a) Development Review and receive the verbal Violations and Appeals update as presented.”**

**Carried.**

2. Watershed-Based Resource Management Strategy – Consolidated Document

Kate Monk, Projects Coordinator, provided the Board of Directors a draft of the Watershed-Based Resource Management Strategy, and included consolidated portions of the document in the Board report. It is proposed that the document be in effect for the period of 2024-2042 and will be reviewed and updated in conjunction with the renewal of the Cost Apportioning Agreements. She noted that, while not a regulatory duty, ABCA would like to provide the Chippewas of Kettle and Stoney Point First Nation the opportunity to comment on the Strategy.

**MOTION #BD 10/24**

**Moved by Wayne Shipley  
Seconded by Ray Chartrand**

**“RESOLVED, THAT the Ausable Bayfield Conservation Authority Board of Directors receive and approve the Watershed-Based Resource Management Strategy for the purposes of distribution to Chippewas of Kettle and Stoney Point First Nation for comment.”**

**Carried.**

**3. Conservation Lands Strategy**

Kate Monk presented the Conservation Lands Strategy, which is a requirement under the Conservation Authorities Act Update. This pertains to all properties owned and management by the ABCA, and not only conservation areas. This document will be an overarching strategy, with specific sections for various properties. The attached report outlines the management goals and objectives for the strategy including conservation land use, watershed management, natural hazards management, terrestrial resources, aquatic resources, stewardship, nature-based public use, conservation education and community outreach, cultural heritage resources, and financial management.

**MOTION #BD 11/24**

**Moved by Steve Herold  
Seconded by Dave Jewitt**

**“RESOLVED, THAT the Ausable Bayfield Conservation Authority Board of Directors receive the report on the ABCA Conservation Lands Strategy and approve the goals and objectives.”**

**Carried.**

**4. Stewardship Projects Review**

Ian Jean, Forestry and Land Stewardship Specialist, presented an update on stewardship efforts and funding. In addition to previously approved projects, two fragile land retirement projects have been approved for funding from the Canada Nature Fund in the Ausable River watershed. Thirteen fragile land retirement projects have been approved for funding through Nature Smart Climate Solutions, a partner of Environment and Climate Change Canada and Conservation Ontario.

**MOTION #BD 12/24**

**Moved by Greg Lamport  
Seconded by Ray Chartrand**

**“RESOLVED, THAT the Stewardship Project Review report be received as presented.”**

**Carried.**

5. Unaudited Profit/Loss Statements - 2023

Brian Horner, Financial Services Supervisor, presented the unaudited statements of profit and loss from January 2023 through December 2023. The audited financial statements are anticipated to be ready in March. While numbers were as anticipated, wages were higher than budgeted due to the wage market check and the Board decision to implement the recommended pay grid beginning in July 2023.

**MOTION #BD 13/24**

**Moved by Dave Jewitt  
Seconded by Wayne Shipley**

**“RESOLVED, THAT the unaudited profit and loss financial statement for 2023 be received as presented.”**

**Carried.**

COMMITTEE REPORTS

**MOTION #BD 14/24**

**Moved by Adrian Cornelissen  
Seconded by Steve Herold**

**“RESOLVED, THAT the minutes of the Source Protection Committees held on October 25, 2023 and January 31, 2024 and the motions therein be approved as circulated.”**

**Carried.**

**MOTION #BD 15/24**

**Moved by Ray Chartrand  
Seconded by Greg Lamport**

**“RESOLVED, THAT the minutes of the Joint Management Committee meeting held on January 11, 2024 and the motions therein be approved as amended.”**

**Carried.**

**MOTION # BD 16/24**

**Moved by Wayne Shipley  
Seconded by Greg Lamport**

**“RESOLVED, THAT the minutes of the Striking Committee held on January 19, 2024 and the motions therein be approved as circulated.”**

**Carried.**



NEW BUSINESS

1. 2024 Conservation Dinner and Auction

Abbie Gutteridge reminded Directors that tickets are available for the 34<sup>th</sup> Annual Conservation Dinner and Auction on April 11, 2024, held in partnership with the Exeter Lions Club. Funds raise help support conservation projects throughout the watershed.

ADJOURNMENT

The meeting was adjourned at 11:11 a.m.

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Marissa Vaughan  
Chair

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Abigail Gutteridge  
Secretary

*Copies of program reports are available upon request.  
Contact Abigail Gutteridge, Corporate Services Coordinator*