



BOARD OF DIRECTORS

Thursday, October 19, 2023

Ausable Bayfield Conservation Authority Administration Centre
Morrison Dam Conservation Area

10:00 a.m.

AGENDA

1. Chair's Welcome and Call to Order
2. Land Acknowledgement Statement
3. Adoption of Agenda
4. Disclosure of Pecuniary Interest
5. Disclosure of intention to record this meeting by video and/or audio device
6. Approval of Minutes from September 21, 2023, September 28, 2023, and October 12, 2023
7. **Business Out of the Minutes**
 - Proposed 2024 Budget – Brian Horner
8. **Program Reports**
 - Report 1: (a) Development Review (O Reg147/06) – Daniel King
(b) Violations/Appeals Update – Geoff Cade/Daniel King
 - Report 2: 3rd Quarter Profit and Loss Statement – Brian Horner
 - Report 3: Disposition of Disc Golf Baskets – Brian Horner/Nathan Schoelier
9. **Presentation: *Flood Forecasting and Modelling*** – Davin Heinbuck
10. **Committee Reports**
 - Arkona Lions Museum Committee – Abbie Gutteridge
11. **Correspondence**
12. New Business
13. **Committee of the Whole** – *personnel matter*
14. Adjournment

Source Protection Authority Meeting to follow.

Upcoming Meetings and Events

November 16, 2023	Board of Directors Meeting at 10:00 a.m.
December 14, 2023	Board of Directors Meeting at 2:30 p.m. Followed by Christmas Gathering at Ironwood

BOARD OF DIRECTORS MEETING

Thursday, September 21, 2023
Ausable Bayfield Conservation Authority Boardroom
Morrison Dam Conservation Area

DIRECTORS PRESENT

Ray Chartrand, Adrian Cornelissen, Steve Herold, Jaden Hodgins, Dave Jewitt, Greg Lamport, Dave Marsh, Wayne Shipley, Marissa Vaughan

STAFF PRESENT

Hope Brock, Geoff Cade, Tina Crown, Abbie Gutteridge, Brian Horner, Ian Jean, Daniel King, Mary Lynn MacDonald, Tracey McPherson, Nathan Schoelier

CALL TO ORDER

Chair Marissa Vaughan called the meeting to order at 9:58 a.m., welcomed everyone in attendance, and read the Land Acknowledgement Statement.

ADOPTION OF AGENDA

MOTION #BD 77/23

**Moved Ray Chartrand
Seconded by Dave Jewitt**

“RESOLVED, THAT the agenda for the September 21, 2023 Board of Directors Meeting be approved,”

Carried.

DISCLOSURE OF PECUNIARY INTEREST

Jaden Hodgins noted that he would recuse himself from the discussion and decision regarding Report 4 – Parkhill Conservation Area Recreational Trails Concept, as he is an employee of the Municipality of North Middlesex.

DISCLOSURE OF INTENTION TO RECORD

None.

ADOPTION OF MINUTES

MOTION #BD 78/23

**Moved by Greg Lamport
Seconded by Jaden Hodgins**

“RESOLVED, THAT the minutes of the Board of Directors meeting held on July 20, 2023 be adopted.”

Carried.

BUSINESS OUT OF THE MINUTES

None

PROGRAM REPORTS

1. (a) Development Review

Daniel King, Regulations Coordinator, presented the Development Review report pursuant to Ontario Regulation 147/06 *Development, Interference with Wetlands and Alterations to Shorelines and Watercourses*. Through the application process, proposed developments within regulated areas are protected from flooding and erosion hazards. Staff granted permission for 12 *Applications for Permission* and 14 *Minor Works Applications*.

(b) Violations/Appeals Update

Geoff Cade, Water and Planning Manager, noted that there were no updates on current violations.

MOTION #BD 79/23

**Moved by Dave Marsh
Seconded by Wayne Shipley**

“RESOLVED, THAT the Board of Directors affirm the approval of applications as presented in Program Report # 1 – a) Development Review and receive the Violations and Appeals update as presented.”

Carried.

Daniel King left the meeting at 10:15 a.m.

2. Conservation Authorities Act Update

Kate Monk, Projects Coordinator, reported on the progress of the Conservation Authorities Act and associated regulations for information purposes. To date, ten member municipalities have entered into the Cost Apportioning Agreements with the ABCA, including Adelaide Metcalfe, Bluewater, Central Huron, Huron East, Lambton Shores, Lucan Biddulph, Middlesex Centre, North Middlesex, and West Perth. The Township of Warwick has not yet decided, but the Agreement is scheduled to be presented to Council in October. The Municipality of Perth South will not be entering into the Cost Apportioning Agreement. Staff will be submitting the final progress report for the transition phase prior to the October 1 deadline.

MOTION #BD 80/23

**Moved by Steve Herold
Seconded by Jaden Hodgins**

“RESOLVED, THAT the report on the Conservation Authorities Act Update be received as presented.”

Carried.

3. Stewardship Update

Ian Jean, Forestry and Land Stewardship Specialist, provided an update of stewardship projects through various funding sources. Through Canada Nature Fund six wetland, one erosion control project, and eight fragile land retirement projects were funded for the Ausable River Watershed. Five wetlands and five fragile land retirement projects were funded through Nature Smart Climate Solutions, a funding initiative through Environment and Climate Change Canada. Jaden Hodgins requested that staff present in the future on the various projects that are completed through this funding, as well as other initiatives that the funding supports, such as monitoring or education and outreach.

MOTION #BD 81/23

Moved by Ray Chartrand

Seconded by Adrian Cornelissen

“RESOLVED, THAT the Stewardship Project Update be received as presented.”

Carried.

4. Parkhill Conservation Area Recreational Trails Concept

Nathan Schoelier, Stewardship and Lands Manager, presented the concept for revitalizing the hiking trails at Parkhill Conservation Area. As per direction from the ABCA Board of Directors in March 2023, staff have been collaborating with interested parties, such as the Municipality of North Middlesex, the North Middlesex Trails volunteer group, and the local Ontario Federation of Snowmobile Clubs to develop a trails concept. The North Middlesex Trail group is interested in moving forward with fundraising for this project, which could happen through the Ausable Bayfield Conservation Foundation. The concept was taken to North Middlesex Council in August 2023, and ABCA staff are satisfied with the concept which meets the requirements for trails under the Accessibility for Ontarians with Disabilities Act (AODA). They are willing to move forward with the community. Dave Jewitt noted that sometimes community groups can “age out,” and wondered about maintenance going forward should that ever happen in this instance. Nathan noted that the trails would be low maintenance and would not be a large burden on staff or resources.

MOTION #BD 82/23

Moved by Greg Lamport

Seconded by Adrian Cornelissen

“RESOLVED, THAT the Ausable Bayfield Conservation Authority Board of Directors receive and approve the report on the Parkhill Conservation Area trail concept as presented, and

“FURTHER, THAT the Ausable Bayfield Conservation Foundation be engaged to support the project.”

Carried.

5. Canoe and Kayak Launch at Morrison Dam Conservation Area

Nathan Schoelier updated the Board regarding a community fundraising effort for Morrison Dam Conservation Area (MDCA). In August 2023, ABCA staff were approached by Exeter resident, Susan Riddell, about the potential for a kayak launch to be installed at MDCA. She inquired about fundraising for such a launch upon learning that the funding was not available to purchase one. As she wanted to hold an informal event for ladies to Kayak at Morrison Dam on August 2022, her goal was to raise the money needed by that date. ABCA staff approached EZ Dock to receive a quote on a suitable launch for the current dock. Ms. Riddell began her fundraising efforts and raised a total of \$10,500 for its purchase within a week. The launch was installed prior to the August 22 event. Ms. Riddell used this opportunity to turn the informal activity into a fundraising event for Big Brother Big Sisters of South Huron. Over 100 ladies attended the event, and ABCA prepared a media release to highlight this community success story.

MOTION #BD 83/23

**Moved by Wayne Shipley
Seconded by Ray Chartrand**

“RESOLVED, THAT the report on the Canoe and Kayak Launch at Morrison Dam Conservation Area be received as presented.”

Carried.

6. Healthy Watersheds Update

Hope Brock, Healthy Watersheds Technician, provided an update on some of the recent monitoring and community outreach efforts of the Healthy Watersheds Department. Along with ongoing sampling for the Province, ABCA Biologists were able to secure funding through the Canada Nature Fund to focus on species at risk assessment of the Bayfield River. In addition, the Turtle Hatching Release was again held at Morrison Dam CA in August in partnership with the Huron Stewardship Council. Nearly 600 people attended this event. ABCA staff used the opportunity to remind the community about the importance of natural infrastructure as habitat for rare species. Finally, Healthy Watersheds Manager Mari Veliz worked with community organizers in Port Franks to host a meeting regarding a fish die-off in that area. This event was well attended and the community was encouraged to support positive efforts in their community.

MOTION #BD 84/23

**Moved by Dave Jewitt
Seconded by Greg Lamport**

“RESOLVED, THAT the Healthy Watersheds update be received as presented.”

Carried.

COMMITTEE REPORTS

MOTION #BD 85/23

**Moved by Greg Lamport
Seconded by Wayne Shipley**

“RESOLVED, THAT the minutes of the Source Protection Committee meeting held on August 30, 2023 and the motions therein be approved as circulated.”

Carried.

CORRESPONDANCE

- a) Reference: Donation from the Rundle Family
File: A.5
Brief: A thank you note from the Rundle Family for the many years of visits to the Morrison Dam Conservation Area and surrounding trails, including a \$5000.00 donation.

- b) Reference: Letter from the Township of Perth South
File: A.39.1.1
Brief: A letter from Perth South Clerk, Lizet Scott, thanking staff for their presentation regarding the Cost Apportioning Agreement, and noting that the Agreement was brought before Council on July 18, and that the Township decided not to proceed with any Category 3 programs with the Ausable Bayfield Conservation Authority.

- c) Letter of Resignation
File: P.1
Brief: A letter of resignation from Ross Wilson, ABCA Water and Soils Resources Coordinator, noting his last day of employment as October 5, 2023.

NEW BUSINESS

1. Adrian Cornelissen asked how the ABCA handles planning review fees with municipalities. Geoff Cade noted that in North Middlesex the municipality collects and holds the fees, then the ABCA bills them directly, which is the ABCA’s preferred method for handling these fees.

2. On behalf of the Board of Directors, Chair Marissa Vaughan thanked ABCA staff for the bus tour held in August.

COMMITTEE OF THE WHOLE

MOTION #BD 86/23

**Moved by Dave Jewitt
Seconded by Dave Marsh**

“RESOLVED, THAT the Board of Directors go into Committee of the Whole at 11:00 a.m. to discuss a personnel matter with Brian Horner and Abbie Gutteridge remaining in attendance.”

Carried.

MOTION #BD 87/23

**Moved by Greg Lamport
Seconded by Jaden Hodgins**

“RESOLVED, THAT the Committee of the Whole rise and report at 11:35 a.m.”

Carried.

MOTION #BD 88/23

**Moved by Ray Chartrand
Seconded by Wayne Shipley**

“RESOLVED, THAT the information on the personnel matter be received as presented and staff proceed as discussed.”

Carried.

ADJOURNMENT

The meeting was adjourned at 11:37 p.m.

Marissa Vaughan
Chair

Abigail Gutteridge
Corporate Services Coordinator

*Copies of program reports are available upon request.
Contact Abigail Gutteridge, Corporate Services Coordinator*

BOARD OF DIRECTORS MEETING

Thursday, September 28, 2023

Ausable Bayfield Conservation Authority Boardroom
Morrison Dam Conservation Area

DIRECTORS PRESENT

Ray Chartrand, Adrian Cornelissen, Steve Herold, Jaden Hodgins, Dave Jewitt, Greg Lamport, Dave Marsh, Wayne Shipley, Marissa Vaughan

STAFF PRESENT

Andrew Bicknell, Geoff Cade, Abbie Gutteridge, Brian Horner, Meghan Tydd-Hyrnyk

OTHERS PRESENT

Pam Collison, Rob Lough, Mark Wagner

CALL TO ORDER

Chair Marissa Vaughan called the Hearing pursuant to Ontario Regulation 147/06 to order at 9:58 a.m. for consideration of Permit Application #2023-19. The Chair welcomed the applicants and other attendees, and read the Land Acknowledgement Statement.

Chair Vaughan stated the procedures for conducting the Hearing and asked Geoff Cade, Manager of Water and Planning, to provide details on the application.

Mr. Cade advised that the application in question is for a redevelopment of the dwelling located at 75129A Lakewood Drive. The property is located on the Lake Huron shoreline and has a gully located directly to the north. The applicants have requested a permit to redevelop both the structure and septic system. The stable top of bank is located close to the structure and the annual recession rate at that location is 0.23 m per year. The property was purchased by the applicants in 2022, and they made a verbal inquiry regarding the proposed development in December 2022. The application was initially received in February 2023, the updated in June 2023. Staff contacted the Municipality of Bluewater to find out if there was a safety issue with the structure, and there is no order on the property to comply or remediate.

Staff consider this to be a redevelopment as the application notes that the structure would be moving 1 m to the east and the foundation would be new. The structure would still be located entirely within Lakeshore Area 1, does not comply with the policies in the Shoreline Management Plan approved by the Board of Directors in February 2019 for redevelopment in regulated areas, and does not meet the tests outlined in the *Conservation Authorities Act*. Staff believe that there are

options to move it further back from the top of bank as possible and have encouraged the applicants to explore all possible options. It is staff's recommendation that this application be denied.

Chair Vaughan asked Mr. Lough and Ms. Collison to present as the applicants. Mr. Lough confirmed that they closed on the property in 2022 and that the cottage was inspected at that time. He noted that they had no plans to renovate or rebuild at the time of purchase. However, he stated that they became aware of safety issues with walls beginning to bow, and were informed by their contractor that it will need repair. They feel that the design that was submitted showing that the structure be moved 1 m to the east is the most that can be done given the size of the property. They believe that the ravine bank is stable and that it is unlikely that there will be much erosion along the lake, as the bank is tiered. They do not feel like any new hazards will be created with their current plan.

When asked by the Board why the walls couldn't be repaired, Mr. Lough said that the contractor said it has no structural integrity. When asked about modifying the septic, Mr. Lough expressed that the engineer has provided the numbers and spacing required and remains adamant that the size and spacing of its components is what is needed.

COMMITTEE OF THE WHOLE

MOTION #BD 89/23

**Moved by Dave Jewitt
Seconded by Ray Chartrand**

"RESOLVED, THAT the Board of Directors go into Committee of the Whole at 11:42 a.m. to discuss the application with Brian Horner and Abbie Gutteridge remaining in attendance."

Carried.

MOTION #BD 90/23

**Moved by Wayne Shipley
Seconded by Dave Jewitt**

"RESOLVED, THAT the Committee of the Whole rise and report at 12:15 p.m."

Carried.

MOTION #BD 91/23

**Moved by Ray Chartrand
Seconded by Dave Marsh**

"RESOLVED, THAT the ABCA Board of Directors support staff's recommendation to deny Permit Application #2023-19 as presented."

Carried.

ADJOURNMENT

The Hearing was adjourned at 12:20 p.m.

Marissa Vaughan
Chair

Abigail Gutteridge
Corporate Services Coordinator

*Copies of program reports are available upon request.
Contact Abigail Gutteridge, Corporate Services Coordinator*

DRAFT

BUDGET COMMITTEE

Thursday, October 12, 2023

Ausable Bayfield Conservation Authority Boardroom Morrison Dam Conservation Area

DIRECTORS PRESENT

Ray Chartrand, Adrian Cornelissen, Steve Herold, Jaden Hodgins, Dave Jewitt, Greg Lamport, Dave Marsh, Wayne Shipley, Marissa Vaughan (via teleconference)

STAFF PRESENT

Geoff Cade, Tina Crown, Cassie Greidanus, Abbie Gutteridge, Davin Heinbuck, Brian Horner, Tracey McPherson, Nathan Schoelier, Mari Veliz

CALL TO ORDER

Vice Chair Ray Chartrand called the meeting to order at 9:30 a.m., welcomed everyone in attendance. He noted that Chair Vaughan was attending via teleconference and asked him to step in as Acting Chair for this meeting.

ADOPTION OF AGENDA

MOTION #BD 92/23

**Moved by Greg Lamport
Seconded by Dave Jewitt**

“RESOLVED, THAT the agenda for the October 12, 2023 Board of Directors Budget Committee meeting be approved,”

Carried.

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest at this meeting or from the previous meeting.

DISCLOSURE OF INTENTION TO RECORD PROCEEDINGS

None.

PROPOSED 2024 BUDGET

General Manager Brian Horner provided an overview of the 2024 budget preparation by staff, as well as the format for the information session. Each department will present the budget for their program and a summary of the individual projects that are proposed for 2024. He noted the

proposed 2024 budget is less than what was originally presented in the five-year forecast. Staff prepared the budget with a 2% wage increase on the pay grid.

Vehicles and Equipment

Nathan Schoelier, Stewardship and Conservation Lands Manager, presented the vehicle and equipment motor pool budget. There is no operating levy required for the vehicle and equipment budget as the revenue received when charging mileage and equipment rates to the users' programs offsets expenses. In 2024, the ABCA will need to replace the 2008 Trekker Utility Vehicle (UTV). This vehicle is used for site preparation and tending for reforestation projects, day-to-day operations, and education programs. The new vehicle will need to have the capacity to carry program supplies, support a cargo-cox mounted sprayer, as well as operate a tow-behind mower.

Private Land Stewardship

Nathan Schoelier reviewed the private land stewardship budget wherein staff provide one-on-one technical advice, site visits, and assistance with paperwork in connecting landowners with cost-share funding to maximize grants for their stewardship projects. ABCA staff aim to help complete at least 100 projects each year. Expenses in the stewardship program are offset with tree sales, providing tree planting plans, phragmites management spraying and forest management plans for clients. Pending funding, some of the cost share programs that may support projects include the Huron Clean Water Project, Canada Nature Fund, Forests Ontario, Perth County Stewardship Program, nature Smart Climate Solutions and Carolinian Priority Place. Less than 10 percent of the department budget is from the operating levy. There are no municipally funded grants available in Lambton for landowners to access a similar cost-share program to improve rural water quality, and it seems unlikely that the program will run in Middlesex in 2024.

Recreation Services

Nathan Schoelier explained that the ABCA provides essential recreation areas for municipal residents and tourists. These properties provide areas for exercise, education and increase property values of nearby properties. The routine maintenance of facilities at conservation areas is carried out by ABCA employees. Revenue is generated by gate fees at Rock Glen Conservation Area, hunting passes and community donations. Proposed new projects for 2024 include the replacement of several components of the bridge at Morrison Dam Conservation Area, as recommended in the bridge inspection report. In addition, the privy at Ausable Cut Conservation Area is due to be replaced.

Property Management

Nathan Schoelier noted that more than 9000 acres owned by the ABCA contribute to the health of the watershed by promoting forest cover, surface and groundwater protection, flood control, aquatic species and wildlife habitat and community well-being. Property management revenue is generated from timber harvests, farm land rental and the Parkhill CA campground lease and offsets the cost of property taxes, insurance, risk management inspections and property maintenance. Most ABCA land is taxed at a reduced rate under the Managed Forest Tax Incentive Program, and taxes are not paid on a small portion of land that qualifies for the Conservation Land Tax incentive Program (CLTIP). The phased invasive species management project is scheduled to continue in 2024

with ongoing efforts in Port Franks and Hay Swamp to treat dog strangling vine, giant hogweed and phragmites.

Drinking Water Source Protection

Geoff Cade, Water and Planning Manager, presented the Drinking Water Source Protection budget. There are no levy dollars allocated to the Drinking Water Source Protection budget. The Province funds ongoing mandatory implementation responsibilities for Source Protection Authorities. The implementation body for each source protection policy coordinates implementation costs. The current approved budget is in place until March 2024, at which time staff will submit another 2-year workplan and budget to the Ministry of Environment, Conservation and Parks. Earlier in 2023, public consultation on the Section 36 Source Protection Plan Amendment concluded, and the Amendment was submitted to the Province.

By agreement, ABCA delivers Risk Management Services for eight municipalities. These agreements are in place until December 2023. Another 3-year agreement is in development.

Environmental Monitoring

Mari Veliz, Healthy Watersheds Manager, Tracey McPherson, GIS/IT Coordinator, and Davin Heinbuck, Water Resources Coordinator and Geoff Cade presented Environmental Monitoring and the Planning and Regulations program project factsheets and budgets. In some cases, funds are deferred to meet the funder's year end. Mari Veliz explained that some projects are fully funded through other partners, but that the project levy contribution often leverages other sources of funding, some substantial, to undertake environmental and monitoring projects, one example of which is the Ausable River Recovery project. There are no new projects proposed for 2024. Ongoing and phased projects include the C.A Maps Project, Core Dataset Update and Maintenance, Water Monitoring (including Provincial programs and local programs), Drain Review and Fisheries, Low Water Response, Spills Response, and Ausable Bayfield River Stewardship. The GIS and IT related projects support all staff in the day-to-day work of the conservation authority.

Floodplain Management

Geoff Cade, Water and Planning Manager presented the four main components of the floodplain management program. They include the maintenance of 16 erosion control projects, 7 flood control projects, the flood forecasting and warning system and the Port Franks ice management project. Since 1996 the Ministry of Natural Resources and Forestry (MNRF) has provided a 50% grant toward three of the projects; however, for 2024 only an 18.4% funding grant is expected. In 2024, a new project is proposed to update the watershed hydrology model to the HEC-HMS, which was developed by the US Army Corps of Engineers, and will be updated to make it a viable model for use in the Ausable Bayfield Watershed. Staff will apply to a provincial grant to help cover the costs of this project and recommend implementing it over the course of two years. Ongoing projects include the annual monitoring of channel configuration in the Ausable River Cut, as well as the Armstrong West Erosion Control project.

Education

Cassie Greidanus, Conservation Education Coordinator, presented the Conservation Education budget. Revenue for providing effective and meaningful outdoor education experiences comes from the municipal levy, program fees, donations, foundations, and fundraising. Staff promote environmental awareness through classroom programs, field trips, day camps, the water safety awareness program, community presentations and special events. 2023 was a transition year with department staff changes and reorganization. However, this fall staff have more than 70 programs booked, which will reach at least 1500 students. Nature based summer day camps were also held in 2023, running successfully for five weeks. Planned highlights for 2024 include field trips to various conservation areas, classroom and schoolyard programs, four weeks of summer day camp programs occurring at both Morrison Dam Conservation Area and Rock Glen Conservation Area, and the river safety program which is available to all grades throughout the school year. Cassie hopes to encourage more programming over the winter months, which typically has had less programming.

Corporate Services

Brian Horner presented the consolidated Corporate Services budget and provided an overview of the services provided by this department. In 2024, the only phased project is the Conservation Authorities Act Update. All legislation and regulatory changes will be implemented by December 2024. Phase 1 was the development of the Transition Plan and Inventory of Programs and Services, which ended in February 2022. Phase 2 began in March 2022 and continues until January 31, 2024. Projects that need to be completed by December 31, 2024 include developing the final inventory of programs and services which will be provided to municipalities, providing all agreements and inventory to the Province, posting information on the ABCA website and completing a number of documents such as the Watershed-Based Resource Management Strategy and Operational Plan.

Operating Levy – Category 3

Brian Horner presented the proposed operating levy for Category 3 projects for 2024 at \$163,974 as compared to \$181,331 in 2023. This includes ongoing, phased, and new projects proposed for 2024. The Operating Levy – Category 3 dollars will be leveraged with other sources of funding to undertake projects totaling \$915,812.

Operating Levy – Category 1

The Operating Levy for Category 1 programs proposed for 2024 total \$1,290,273 in comparison to \$1,198,373 in 2023.

Proposed 2024 Budget

Staff prepared the budget using a pay grid with an increase of 2% for cost of living. Brian Horner also presented the fee schedule. As part of the Conservation Authorities Act Update, there is a freeze on fees related to permitting and regulations, so these remain the same as 2023. The combined Operating Levies (Categories 1 and 3) total \$1,454,247 (3.67 per cent increase) as compared to \$1,402,702 in 2023. Brian Horner reminded the directors that not every program area is sustained by levy dollars, and that levy dollars leverage further funding from other sources.

The Board indicated that they would like to better understand the Special Levies for the four Municipalities who receive them. This could come as a report at the next Board of Directors meeting. It was also suggested that in the future, the Fact Sheets provided for each program could be labeled as Category 1 or 3 to help provide clarification.

In general, the Board would like staff to come back to the Board meeting with some reductions and would like to bring the percent increase to land between 2.5% and 3%, and made the following motion.

MOTION #BD 93/23

**Moved by Adrian Cornelissen
Seconded by Wayne Shipley**

“RESOLVED, THAT staff review the Proposed 2024 Budget and show options that will bring the overall budget increase to fall between 2.5% and 3%.”

Carried.

Further direction and discussion will be held at the next Board meeting on October 19, 2023.

NEW BUSINESS

None

ADJOURNMENT

The meeting was adjourned at 12:46 p.m.

Ray Chartrand
Acting Chair

Abigail Gutteridge
Corporate Services Coordinator

ABCA Program Report

To: Board of Directors
Date: October 19, 2023
From: Daniel King, Regulations Coordinator
Subject: Applications for Permission - Ontario Regulation 147/06 - *Development, Interference with Wetlands and Alteration to Shorelines and Watercourses*

The following *Applications for Permission* have been issued by staff since the last Board of Directors Meeting.

* A Coastal Assessment was required as part of the application

** Work commenced without a permit

Major Permits

- (1) PERMIT # 2023-47
NAME: James McAllister
MUNICIPALITY: Lambton Shores (Bosanquet)
PERMISSION TO: Construct a garage
COMPLETED APPLICATION RECEIVED ON DATE: August 30, 2023
PERMISSION GRANTED BY STAFF DATE: September 18, 2023
NUMBER OF BUSINESS DAYS TO REVIEW: 13
STAFF NAME: Meghan Tydd-Hrynyk

- (2) *PERMIT # 2023-46A
NAME: Dan and Irena Rocci
MUNICIPALITY: Bluewater (Hay)
PERMISSION TO: install steel shoreline erosion protection
COMPLETED APPLICATION RECEIVED ON DATE: July 10, 2023
PERMISSION GRANTED BY STAFF DATE: September 5, 2023
NUMBER OF BUSINESS DAYS TO REVIEW: 39
STAFF NAME: Andrew Bicknell

- (3) *PERMIT # 2023-46B
NAME: Danielle Bush
MUNICIPALITY: Bluewater (Hay)
PERMISSION TO: install steel shoreline erosion protection
COMPLETED APPLICATION RECEIVED ON DATE: July 10, 2023
PERMISSION GRANTED BY STAFF DATE: September 5, 2023
NUMBER OF BUSINESS DAYS TO REVIEW: 39
STAFF NAME: Andrew Bicknell

- (4) PERMIT # 2023-49
NAME: Municipality of Middlesex Centre
MUNICIPALITY: Municipality of Middlesex Centre
PERMISSION TO: undertake bridge maintenance on structure B-505
COMPLETED APPLICATION RECEIVED ON DATE: August 4, 2023
PERMISSION GRANTED BY STAFF DATE: September 7, 2023
NUMBER OF BUSINESS DAYS TO REVIEW: 23
STAFF NAME: Andrew Bicknell
- (5) PERMIT # 2023-55
NAME: Mathilda Martens
MUNICIPALITY: Lambton Shores (Bosanquet)
PERMISSION TO: Construct an addition
COMPLETED APPLICATION RECEIVED ON DATE: August 18, 2023
PERMISSION GRANTED BY STAFF DATE: September 18, 2023
NUMBER OF BUSINESS DAYS TO REVIEW: 21
STAFF NAME: Meghan Tydd-Hrynyk
- (6) PERMIT # 2023-59
NAME: Mary Chevreau
MUNICIPALITY: Lambton Shores (Grand Bend)
PERMISSION TO: construct a residential building and related development
COMPLETED APPLICATION RECEIVED ON DATE: August 23, 2023
PERMISSION GRANTED BY STAFF DATE: September 29, 2023
NUMBER OF BUSINESS DAYS TO REVIEW: 26
STAFF NAME: Andrew Bicknell
- (7) PERMIT # 2023-56
NAME: Municipality of Lambton Shores c/o Ashley Farr
MUNICIPALITY: Lambton Shores (Bosanquet)
PERMISSION TO: Reconstruct a pavilion
COMPLETED APPLICATION RECEIVED ON DATE: September 8, 2023
PERMISSION GRANTED BY STAFF DATE: September 25, 2023
NUMBER OF BUSINESS DAYS TO REVIEW: 12
STAFF NAME: Meghan Tydd-Hrynyk

Minor Permits

- (1) PERMIT # MW2023-66
NAME: Devon Webb
MUNICIPALITY: Bluewater (former Township of Hay)
PERMISSION TO: Install a new septic system
COMPLETED APPLICATION RECEIVED ON DATE: September 19, 2023
PERMISSION GRANTED BY STAFF DATE: September 19, 2023
NUMBER OF BUSINESS DAYS TO REVIEW: 1
STAFF NAME: Meghan Tydd-Hrynyk
- (2) PERMIT # MW2023-64
NAME: John Erb
MUNICIPALITY: Bluewater (Bayfield)
PERMISSION TO: install shoreline erosion protection
COMPLETED APPLICATION RECEIVED ON DATE: August 30, 2023
PERMISSION GRANTED BY STAFF DATE: September 20, 2023
NUMBER OF BUSINESS DAYS TO REVIEW: 14
STAFF NAME: Andrew Bicknell
- (3) PERMIT # MW2022-95A
NAME: Lake Huron and Elgin Area Primary Water Supply Systems
MUNICIPALITY: North Middlesex (McGillivray)
PERMISSION TO: complete upgrades to water booster pumping station
COMPLETED APPLICATION RECEIVED ON DATE: August 15, 2023
PERMISSION GRANTED BY STAFF DATE: September 20, 2023
NUMBER OF BUSINESS DAYS TO REVIEW: 25
STAFF NAME: Andrew Bicknell
- (4) PERMIT # MW2023-67
NAME: Devon Webb
MUNICIPALITY: Bluewater (former Township of Hay)
PERMISSION TO: Install a new septic system
COMPLETED APPLICATION RECEIVED ON DATE: September 26, 2023
PERMISSION GRANTED BY STAFF DATE: September 29, 2023
NUMBER OF BUSINESS DAYS TO REVIEW: 4
STAFF NAME: Meghan Tydd-Hrynyk



ABCA

71108 Morrison Line, RR 3
Exeter, ON N0M 1S5

Statement of Profit & Loss
January through September

Accrual Basis

	2022 Actual	2023 Annual Budget	2023 Total Nine Months	2023 Forecast Dec 31 '23	% of Budget
	1st Nine Months	Budget	Nine Months	Dec 31 '23	Budget
Revenue					
Grant, Provincial/Federal	316,383	373,313	382,263	437,574	117%
Levy, General	559,594	1,149,361	1,149,358	1,149,361	100%
Levy, Projects	124,800	253,340	253,347	253,340	100%
Levy, Special Benefit	0	83,506	0	83,506	100%
Rental	40,134	61,969	39,812	64,872	105%
Conservation Area User Fees	114,800	110,900	128,211	131,711	119%
Sales & Service	642,786	714,311	670,214	811,648	114%
Donations	7,102	1,000	183,165	183,165	18317%
Interest	28,726	25,000	57,131	85,697	343%
Partnership Contributions	766,271	1,039,196	1,076,567	1,798,581	173%
Sundry	38	0	0	0	0%
Deferred from Prior Year - Revenue	1,367,944	1,355,612	1,322,720	1,322,720	98%
Deferred to Future Year - Expense	0	(769,977)	0	(1,414,073)	184%
Total Revenue	3,968,579	4,397,531	5,262,787	4,908,100	112%
Expense					
Purchased Services	287,384	448,574	343,818	543,423	121%
Advertising	6,325	9,021	4,048	5,397	60%
Memberships, Dues, Licenses	46,770	58,095	48,302	55,302	95%
Maintenance and Repair	56,999	49,999	27,889	57,185	114%
Property Taxes	37,209	62,129	34,998	56,664	91%
Office Operations	90,979	122,396	92,889	123,852	101%
Rental	8,740	12,039	9,054	12,072	100%
Training and Development	9,673	19,603	7,685	10,247	52%
Travel Costs and Accommodations	4,950	12,937	9,488	12,651	98%
Uniforms	2,354	7,850	3,658	8,877	113%
Utilities	29,389	39,925	31,517	46,023	115%
Vehicles and Field Equipment	68,677	97,492	65,326	103,101	106%
Program	458,936	748,528	569,133	917,133	123%
Board Of Director's	11,510	26,027	17,008	32,513	125%
Wages and Benefits	1,997,710	2,707,640	2,083,310	2,758,303	102%
Total Operating Expense	3,117,605	4,422,255	3,348,124	4,742,744	107%
Net Operating Income	850,974	(24,724)	1,914,663	165,356	-669%
Other (Income) Expense					
Capital	55,787	102,105	268,080	268,080	263%
Amortization	133,106	160,599	129,280	172,345	107%
From Reserve - Revenue	(109,805)	(162,124)	(161,593)	(250,999)	155%
To Reserves - Expenses	32,440	35,295	125,149	153,716	436%
Total Other Expense	111,527	135,875	360,916	343,142	253%
	(111,527)	(135,875)	(360,916)	(343,142)	253%
Net Income	739,447	(160,599)	1,553,747	(177,786)	111%



Ausable Bayfield Conservation Authority
71108 Morrison Line, RR 3
Exeter, ON N0M 1S5

Statement of Profit & Loss
January through September
(Unaudited) Accrual Basis

Table 1: Consolidated

	2022	2023				% of Budget
	Actual Jan - Sep	1st Six Months	3rd Qtr	Total Nine months	Annual Budget	
Revenue						
Grant, Provincial/Federal	316,383	176,951	205,312	382,263	373,313	102%
Levy, General	559,594	574,681	574,677	1,149,358	1,149,361	100%
Levy, Projects	124,800	126,676	126,671	253,347	253,340	100%
Levy, Special Benefit	0	0	0	0	83,506	0%
Rental	40,134	38,327	1,485	39,812	61,969	64%
Conservation Area User Fees	114,800	39,409	88,802	128,211	110,900	116%
Sales & Service	642,786	507,010	163,204	670,214	714,311	94%
Donations	7,102	170,736	12,429	183,165	1,000	18317%
Interest	28,726	42,253	14,878	57,131	25,000	229%
Partnership Contributions	766,271	544,641	531,925	1,076,567	1,039,196	104%
Sundry	38	0	0	0	0	0%
Deferred from Prior Year - Revenue	1,367,944	1,322,720	0	1,322,720	1,355,612	98%
Deferred to Future Year - Expense	0	0	0	0	(769,977)	0%
Total Revenue	3,968,579	3,543,403	1,719,384	5,262,787	4,397,531	120%
Expense						
Purchased Services	287,384	251,109	92,709	343,818	448,574	77%
Advertising	6,325	1,772	2,276	4,048	9,021	45%
Memberships, Dues, Licenses	46,770	41,593	6,709	48,302	58,095	83%
Maintenance and Repair	56,999	23,169	4,720	27,889	49,999	56%
Property Taxes	37,209	24,253	10,745	34,998	62,129	56%
Office Operations	90,979	66,901	25,988	92,889	122,396	76%
Rental	8,740	6,273	2,781	9,054	12,039	75%
Training and Development	9,673	6,098	1,588	7,685	19,603	39%
Travel Costs and Accommodations	4,950	6,362	3,127	9,488	12,937	73%
Uniforms	2,354	2,404	1,254	3,658	7,850	47%
Utilities	29,389	21,877	9,640	31,517	39,925	79%
Vehicles and Field Equipment	68,677	49,621	15,705	65,326	97,492	67%
Program	458,936	536,571	32,562	569,133	748,528	76%
Board Of Director's	11,510	12,701	4,307	17,008	26,027	65%
Wages and Benefits	1,997,710	1,327,869	755,441	2,083,310	2,707,640	77%
Total Operating Expense	3,117,605	2,378,575	969,549	3,348,124	4,422,255	76%
Net Operating Income	850,974	1,164,828	749,835	1,914,663	(24,724)	-7744%
Other (Income) Expense						
Capital	55,787	261,921	6,160	268,080	102,105	263%
Amortization	133,106	84,167	45,112	129,280	160,599	80%
From Reserves - Revenue	(109,805)	(81,062)	(80,531)	(161,593)	(162,124)	100%
To Reserves - Expenses	32,440	117,648	7,501	125,149	35,295	355%
Total Other Expense	111,527	382,674	(21,758)	360,916	135,875	266%
Net Income	739,447	782,155	771,693	1,553,747	(160,599)	0%

Ausable Bayfield Conservation Authority

71108 Morrison Line, RR 3

Exeter, ON N0M 1S5



Statement of Profit & Loss

January through September

(Unaudited)

Accrual Basis

Table 2: Drinking Water Source Protection

	2022	2023		2023		% of Budget
	Actual Jan - Sep	1st Six Months	3rd Qtr	Total Nine months	Annual Budget	
Revenue						
Grant, Provincial/Federal	150,467	0	130,899	130,899	251,504	62%
Interest	1,410	1,494	461	1,954	1,000	111%
Deferred from Prior Year - Revenue	47,261	120,595	0	120,595	31,150	95%
Deferred to Future Year - Expenses	0	0	0	0	(15,755)	0%
Total Revenue	199,139	122,089	131,360	253,448	267,899	76%
Expense						
Purchased Services	13,725	11,052	4,550	15,602	23,500	60%
Advertising	0	172	0	172	800	0%
Memberships, Dues, Licenses	568	436	42	478	0	0%
Office Operations	14,263	13,774	761	14,536	20,604	71%
Rental	5,442	3,563	1,821	5,384	7,000	79%
Training and Development	41	46	0	46	300	14%
Travel Costs and Accommodations	112	663	331	994	1,100	10%
Uniforms	0	0	0	0	350	0%
Utilities	1,035	690	345	1,035	1,407	75%
Vehicles and Field Equipment	81	107	36	144	1,020	8%
Program	72	0	124	124	50	0%
Board Of Director's	2,595	4,731	0	4,731	13,689	20%
Wages and Benefits	131,453	96,277	56,487	152,764	198,079	68%
Total Operating Expense	169,386	131,511	64,498	196,010	267,899	65%
Net Operating Income	29,752	(9,423)	66,861	57,439	0	0%
Other Expense						
From Reserve - Revenue	0	0	0	0	0	0%
To Reserves - Expenses	0	0	0	0	0	0%
Total Other Expense	0	0	0	0	0	0%
Net Income	29,752	(9,423)	66,861	57,439	0	0%



Statement of Profit & Loss
January through September
(Unaudited) Accrual Basis

Table 3: ABCA Excluding DWSP

	2022		2023			
	Actual Jan - Sep	1st Six Months	3rd Qtr	Total Nine months	Annual Budget	% of Budget
Revenue						
Grant, Provincial/Federal	165,917	176,951	74,413	251,364	121,809	206%
Levy, General	559,594	574,681	574,677	1,149,358	1,149,361	100%
Levy, Projects	124,800	126,676	126,671	253,347	253,340	100%
Levy, Special Benefit	0	0	0	0	83,506	0%
Rental	40,134	38,327	1,485	39,812	61,969	64%
Conservation Area User Fees	114,800	39,409	88,802	128,211	110,900	116%
Sales & Service	642,786	507,010	163,204	670,214	714,311	94%
Donations	7,102	170,736	12,429	183,165	1,000	18317%
Interest	27,316	40,760	14,417	55,177	24,000	230%
Partnership Contributions	786,271	544,641	531,925	1,076,567	1,039,196	104%
Sundry	38	0	0	0	0	0%
Deferred from Prior Year - Revenue	1,320,683	1,202,125	0	1,202,125	1,324,462	91%
Deferred to Future Year - Expense	0	0	0	0	(754,222)	0%
Total Revenue	3,769,440	3,421,314	1,588,024	5,009,338	4,129,632	121%
Expense						
Purchased Services	273,659	240,057	88,159	328,216	425,074	77%
Advertising	6,325	1,600	2,276	3,876	8,221	47%
Memberships, Dues, Licenses	46,202	41,157	6,667	47,824	58,095	82%
Maintenance and Repair	56,999	23,169	4,720	27,889	49,999	56%
Property Taxes	37,209	24,253	10,745	34,998	62,129	56%
Office Operations	76,716	53,127	25,226	78,354	101,792	77%
Rental	3,297	2,710	960	3,670	5,039	73%
Training and Development	9,632	6,052	1,588	7,639	19,303	40%
Travel Costs and Accommodations	4,838	5,699	2,796	8,494	11,837	72%
Uniforms	2,354	2,404	1,254	3,658	7,500	49%
Utilities	28,354	21,187	9,295	30,482	38,518	79%
Vehicles and Field Equipment	68,596	49,514	15,669	65,183	96,472	68%
Program	458,864	536,571	32,437	569,008	748,478	76%
Board Of Director's	8,915	7,970	4,307	12,277	12,338	100%
Wages and Benefits	1,866,257	1,231,592	698,954	1,930,546	2,509,561	77%
Total Operating Expense	2,948,219	2,247,063	905,051	3,152,114	4,154,356	76%
Net Operating Income	821,222	1,174,251	682,974	1,857,225	(24,724)	-7512%
Other (Income) Expense						
Capital	55,787	261,921	6,160	268,080	102,105	263%
Amortization	133,106	84,167	45,112	129,280	160,599	80%
From Reserves - Revenue	(109,805)	(81,062)	(80,531)	(161,593)	(162,124)	100%
To Reserves - Expenses	32,440	117,648	7,501	125,149	35,295	355%
Total Other Expense	111,527	382,674	(21,758)	360,916	135,875	266%
Net Income	709,695	791,578	704,731	1,496,309	(160,599)	0%

ABCA – Program Report

To: Board of Directors
Date: October 19, 2023
From: Nathan Schoelier, Stewardship & Lands Manager
Subject: Disposition of Disc Golf Baskets

The disc golf course at Clinton Conservation Area (CCA) was permitted by Ausable Bayfield Conservation Authority (ABCA) through an agreement with the Clinton Lions Club (Lions). The agreement stated that:

‘If the agreement with the Lions Club ceases to exist:

- a. The club will have the option to remove the course, or the equipment will become the property of the ABCA.
- b. The ABCA will not have an obligation to continue to maintain the course if the Lions Club no longer has an agreement to maintain the property.’

Therefore, when the agreement ceased in 2021, the disc golf course equipment became the property of the ABCA. The disc golf course equipment includes disc golf ‘baskets,’ the baskets were constructed by a local disc golf player with help from a local shop. Upon the closure of the disc golf course at CCA, in 2023, the ABCA no longer requires the disc golf course equipment.

Denver Boertien, Recreation Coordinator at the Municipality of Bluewater, reached out to the ABCA asking that the ABCA consider donating the disc golf baskets to the Municipality of Bluewater. Other passive enquiries regarding the disc golf baskets have been made by individuals, but this is the first formal request for the equipment.

Recommendation

The Ausable Bayfield Conservation Authority Board of Directors approve the disposition of the disc golf baskets to the Municipality of Bluewater.

Municipality of
Bluewater

September 21, 2023

Attn: Nathan Schoelier
Ausable Bayfield Conservation Authority

Re: Disc Golf Basket Donation

Dear Ausable Bayfield Conservation Authority:

With the growing interest in the unique sport of disc golf, we would like you to consider donating your set of disc golf baskets to the Municipality of Bluewater.

We recently have installed 4 baskets on the grounds of the Hensall Arena and Community Centre. This has been heavily used and enjoyed by our locals and travelling disc golf players. We would like to have an opportunity to offer a disc golf course at another location within the Municipality of Bluewater. Through discussion with facility staff, we have thought of various potential locations that may be suitable for another course. We plan to store the baskets until we have a location mapped out.

As we continue to expand our recreation programming and amenities, we feel that this would be a great addition for our residents and neighbours to stay active, socialize and have hobbies. We would be able to offer programming such as Intro to Disc Golf, Disc Golf Club, Disc Golf for Youth, Tournaments etc.

We appreciate your consideration in our endeavor to continue to create a community with opportunities and promote healthy living for our residents.

Sincerely,



Denver Boertien
Recreation Coordinator

MINUTES

ARKONA LIONS MUSEUM MANAGEMENT COMMITTEE

Wednesday, October 4, 2023

9:30 a.m.

Rock Glen Conservation Area
Arkona Lions Museum and Information Centre

MEMBERS PRESENT

Glenn Stott - Arkona Lions Club

Bob O'Donnell – Arkona Lions Club/Museum Curator

Dave Marsh – Ausable Bayfield Conservation Authority (ABCA)

MEMBERS ABSENT

Wayne Shipley – ABCA

OTHERS PRESENT

Nathan Schoelier, Abigail Gutteridge, Mike Bax, Cassie Greidanus – ABCA Staff

CALL TO ORDER

Chair Glenn Stott called the meeting to order at 9:37 a.m. and welcomed everyone to the meeting. Introductions were made for Cassie Greidanus, who is the new Conservation Education Coordinator at ABCA.

ADOPTION OF AGENDA

MOTION #MC 3/23

“RESOLVED, THAT the Arkona Lions Museum Management Committee agenda for October 4, 2023 be approved.”

Carried by Consensus.

ADOPTION OF MINUTES

MOTION #MC 4/23

Moved by Dave Marsh

Seconded by Bob O'Donnell

“RESOLVED, THAT the minutes of the Arkona Lions Museum Management Committee meeting of May 8, 2023 be approved.”

Carried.

BUSINESS OUT OF THE MINUTES

Glenn Stott noted that Ted Baxter Day did not happen this year, but they would like to proceed for next year. They are looking toward having the event in May.

2023 FINANCIAL STATEMENT & GATE ATTENDANCE

Abbie Gutteridge presented the Profit and Loss Statement for January through September 2023. In general expenses have been as expected throughout the year. However, of note, a new heater was installed in the museum to help preserve the artifacts and to keep the building more temperate throughout the winter months. The cost for this was split between the Arkona Lions Club and the ABCA. Some extra costs were also incurred at Rock Glen Conservation Area (CA) including the installation of a new trail and stairs, as well as a repair to the parking lot after a large rain washout. When asked if we were running at a loss for Rock Glen and the Museum, Nathan Schoelier noted that these costs are offset by conservation lands revenue (rent, timber sales, etc.).

Members asked if there was a better way for attendees to donate to the museum rather than the locked box located on site. Nathan and Abbie reported that signs have been put up at various ABCA owned trails with a QR code that leads directly to the donation page on the ABCA website. They suggested that something similar could be done for the Museum.

Mike Bax reported on the Gate attendance at Rock Glen CA. He noted that attendance was slightly higher than that of 2022. He and the 2023 Rock Glen CA Assistants kept track of those who were using passes this year. They counted 778 people (family members included) who entered the CA using passes.

Dave Marsh raised the idea of better signage at the roads to direct those passing to the Museum and Rock Glen CA. Signs along highways tend to be very expensive, but there may be opportunities to gain permission along county roads and enter into agreements with local landowners to allow signage. Nathan Schoelier said he would look into the costs of new signage. Glenn reported that the Arkona Lions Club would likely be supportive of such an initiative.

2024 PROPOSED BUDGET

Nathan Schoelier, Manager of Stewardship and Conservation Lands, reported that ABCA staff are putting together the proposed budget for 2024. At present, there should be no major changes to the Museum or Rock Glen CA budget.

EVENTS & PROJECT UPDATES

a) New Museum Heater

A new heater was installed earlier this year by Mid-Lam Heating & Cooling in Arkona. The costs were split between the Arkona Lions Club and the ABCA. Mike noted that he is trying to clean the filters regularly to keep it running at optimum condition. It can go

as low as 16 C, and should be fine to be kept at that level throughout the winter. This should help with mildew in the building.

b) Ted Baxter Day

Again, Glenn Stott noted that they were not able to get Ted Baxter Day underway in 2023, but are planning for May 25, 2024. They plan to invite members of the Baxter family, and hope to make it an exiting event. Nathan noted that Tim Cumming at the ABCA should be able to help with any communications needs for the event. Glenn and Bob both suggested that other museums in the county be invited to the event.

c) Antique Car Show

Mike Bax reported that the Car Show went ahead on September 16, 2023 as planned. There were approximately 80 vehicles (105 people) who were entered in the show, which is slightly down from last year. The event was well attended with approximately 280 attendees. The ground was a bit wet for the event, but there was no real damage. Glenn Stott reported that this event is very well supported locally, and that the Lions Club appreciated the free admission for attendees this year. They will be making a donation in lieu.

d) Education Room

Nathan Schoelie reported that very little happened with the Education room this year due to staff changeover at the ABCA. Cassie Greidanus will be working to develop a plan for this space, and there may be opportunities to get funding to help support it. Cassie noted that she would like to use the museum for passive learning with students (e.g. a scavenger hunt to find items on display). She also noted that it would be beneficial to have the local First Nations go over the indigenous content in the museum. She suggested a contact, Monique Pregent, who is the Indigenous Education Lead at the Avon Maitland District School Board.

Cassie Greidanus left the meeting at 10:15 a.m.

HERITAGE SARNIA LAMBTON

Glenn Stott noted that the Heritage Sarnia Lambton group is still active and holding online presentations occasionally. Greg Stott periodically participates in these presentations. The group still publishes seasonal papers, and Glenn occasionally contributes to this publication.

MUSEUM CURATOR REPORT

Bob O'Donnell reported that since moving back from British Columbia, he has not had a lot of time to spend at the Museum, but hopes to spend more time over the coming months. He noted that there are still exciting fossil finds occurring locally due to erosion from rain storms. He said that if there is something that the museum does not currently have that is found, it will be added to the collection.

Bob O'Donnell suggested that in the long-range vision for the museum, he would like to see it used for advertised talks throughout the summer. He and Glenn Stott also wondered if there

would be an opportunity to hire a student to help with the displays at the museum through the summer months. Nathan said that he will look into the costs for this and send along some info on the Canada Summer Jobs program, which may be a source of funding for a student position.

Some other marketing opportunities were mentioned as ideas to look into in the future. For example, advertising Rock Glen CA and the museum as a destination for bus tours out of London. Additionally, there are some locally written books, including a recent publication by Greg Stott, that could be sold at the museum. There may also be opportunities for selling small pamphlets inexpensively that children may enjoy.

OTHER BUSINESS

Bob O'Donnell noted that the microscope project needs to have some work done to make it more secure. He also wondered about approaching students at Fanshawe College to develop a program for interactive learning, and installing a touch screen monitor for this. Bob noted that he will do some fact finding about the costs for such a venture.

NEXT MEETING

The next meeting is scheduled for Monday, May 6, 2024 at 9:30 a.m., unless the Chair calls an earlier meeting.

ADJOURNMENT

Glenn Stott adjourned the meeting at 10:45 a.m.

Glenn Stott
Chair

Abigail Gutteridge
Corporate Services Coordinator

Ausable Bayfield Conservation Authority
Source Protection Authority Meeting

Thursday, October 19, 2023

11:45 a.m.

Administration Centre Boardroom
Morrison Dam Conservation Area

Agenda

1. Call to Order
2. Adoption of Agenda for October 19, 2023
3. Declaration of Pecuniary Interest
4. Adoption of Minutes from September 21, 2023
5. Business Out of the Minutes
6. Program Reports - Mary Lynn MacDonald
 - Program Update
 - Decommissioning of Zurich Municipal Well Systems
7. New Business
8. Adjournment

DRINKING WATER
SOURCE PROTECTION

Our Actions Matter

Ausable Bayfield
Maitland Valley
Source Protection Region

SOURCE PROTECTION AUTHORITY

Thursday September 21, 2023

**Ausable Bayfield Conservation Authority Administration Centre
Morrison Dam Conservation Area**

DIRECTORS PRESENT

Ray Chartrand, Adrian Cornelissen, Jim Ginn, Steve Herold, Jaden Hodgins, Greg Lamport, Dave Marsh, Wayne Shipley, Marissa Vaughan

STAFF PRESENT

Geoff Cade, Abbie Gutteridge, Brian Horner, Mary Lynn MacDonald

CALL TO ORDER

Chair Marissa Vaughan called the meeting to order at 11:38 p.m.

ADOPTION OF AGENDA

MOTION #SPA 13/23

**Moved Jaden Hodgins
Seconded by Dave Jewitt**

“RESOLVED, THAT the agenda for the September 21, 2023 Source Protection Authority meeting be approved.”

Carried.

DECLARATION OF PECUNIARY INTEREST

None

ADOPTION OF MINUTES

MOTION #SPA 14/23

**Moved by Ray Chartrand
Seconded by Greg Lamport**

“RESOLVED, THAT the minutes of the Source Protection Authority meeting held on April 13, 2023, and the motions therein be approved as circulated.”

Carried.

BUSINESS OUT OF THE MINUTES

None

PROGRAM UPDATE

Mary Lynn MacDonald, Drinking Water Source Protection (DWSP) Program Co-Supervisor, presented an update on the program since April 2023. A Source Protection Committee (SPC) meeting was held at the Government of Ontario building in Clinton on August 30, 2023. Staff reported on the changes to the Lucknow wellhead protection area, which triggers the need for another (s34) Source Protection Plan (SPP) amendment. Bedrock Energy Corporation provided an information session on the proposed plans for a Compressed Air Energy Storage (CAES) facility in the Municipality of Bluewater. Staff also provided the SPC with an update on the new guidance for non-municipal sources of drinking water. The SPC discussed various ideas to promote best management practices within the communities that rely on private water wells.

Staff submitted the proposed updates to the Ausable Bayfield and Maitland Valley SPPs and associated Assessment Reports to the Province on March 24, 2023. These updates were completed in accordance with the Section 36 Order that was included in the Minister’s approval of the SPPs in January 2015. These amendments have not yet been approved. However, staff were informed in July by the MECP that review of the submission was going well. It was noted that several First Nations voiced interest in receiving notice of regulatory changes, and staff have accordingly emailed SPP consultation materials to ten First Nations. No response has been received to date.

DWSP staff have begun promoting source water protection for non-municipal water users, for which the Province provided guidance in 2022. The DWSP workplan includes the promotion of this guidance, and staff have been working with Huron Perth Public Health staff to consider how to address the gaps related to water protection. As such, several “water wise” events have been planned, including one hosted by Ashfield Colborne Lakefront Association members, John Thompson (SPC member) and Beth Ross August 27th 2023. This successful event saw 30 water samples from private systems submitted for testing and educational materials provided to the community. Three more events have been planned for the fall. Staff submitted a proposal to MECP in June for addition funding to assist with these Best Practices events. In addition, DWSP staff have been working on two more promotional videos with SPC members, which should be released in the next few weeks.

PROPOSED UPDATE TO LUCKNOW WELLHEAD PROTECTION AREA

Due to planned growth, the Township of the Huron-Kinloss has applied to the Ministry of Environment, Conservation and Parks (MECP) for an increase in their permit to take water (PTTW). There are no changes proposed to the municipal wells. As the increased rate could affect the extent of the wellhead protection area (WHPA), a technical report was required to identify any changes. The proposed redefined WHPAs for the wells differ significantly from the current Lucknow WHPA, and there was an increase to vulnerability scores, which will affect the number of significant drinking water threats on a few properties. These changes will be incorporated into the Source Protection Plan through a s34 amendment along with awaited changes to the Century Heights WHPA with installation of a new well.

MOTION #SPA 15/23**Moved by Greg Lamport****Seconded by Jaden Hodgins**

“RESOLVED, THAT the Ausable Bayfield Source Protection Authority receive Source Protection Updates as presented.”

Carried.**NEW BUSINESS**

None

ADJOURNMENT

The meeting was adjourned at 11:59 p.m.

Marissa Vaughan
Chair

Abigail Gutteridge
Secretary

To: Ausable Bayfield Source Protection Authority
From: Donna Clarkson and Mary Lynn MacDonald, DWSP Co-Supervisors
Date: Oct. 19, 2023
Subject: Program Update – Drinking Water Source Protection (DWSP)

For information

1. Best Practices Proposal

On April 13th, Source Protection staff submitted a proposal to MECP for additional funding to partner with community groups and service clubs where no municipal water supplies exist to hold 'Water Wise' water sampling events and provide Best Practices information.

On Sept. 29th the proposal for \$11,980 was approved to be utilized by March 31st, 2024. A revised Transfer Payment Agreement will be forwarded for signature shortly.

2. Source Protection Committee Meeting

The next Source Protection Committee meeting will be held at the Walkerton Clean Water Centre on Oct. 25th. There will be a tour of the facility prior to the start of the meeting.

To: Ausable Bayfield Source Protection Authority
From: Donna Clarkson and Mary Lynn MacDonald, DWSP Co-Supervisors
Date: Oct. 19th, 2023
Subject: Decommissioning of Zurich Municipal Well Systems

Background

Source Protection Authority Staff have been aware, for some time, of the Municipality of Bluewater's plans to decommission the Zurich municipal well systems. The users of this systems have been connected to the Lake Huron Primary Water Supply System for several months.

At the June 19th meeting of the Bluewater Municipal Council, the following resolution was carried:

7.2.1.

Decommissioning of the Zurich Wells

MOVED: Councillor Bailey **SECONDED:** Councillor Walden *THAT Council provides direction to Staff to decommission the two (2) municipally operated wells serving the Zurich Drinking Water System in accordance with Ontario Water Resources Act, 1990; AND THAT Staff make the necessary applications under the Safe Drinking Water Act, 2002 for the revocation and/or amendments of any approvals, municipal drinking water licence or drinking water works permit that is applicable to the Zurich Drinking Water System served by the two (2) decommissioned wells where the system is now served by the established connection to the Lake Huron Primary Water Supply System;*

*AND THAT the above resolution be forwarded to the Ausable Bayfield Maitland Valley Source Water Protection Committee for action related to the decommissioning of the two (2) municipally operated wells serving the Zurich Drinking water System. **CARRIED.***

Final decommissioning of the two water supply wells was completed on Oct. 4th, 2003 as per requirements of O Reg 903.

Section 51 of the *Clean Water Act, 2006* allows for administrative amendments to the Source Protection Plan to remove municipal drinking water systems. Consultation is not required; rather, a notice must be posted and circulated to implementing bodies. The relevant mapping information will be updated to remove the Zurich wellhead protection areas. Landowners in the affected area who have

signed risk management plans (RMP) will be informed that the RMP is no longer required.

RECOMMENDATION

THAT staff be directed to undertake an administrative amendment to the Ausable Bayfield Source Protection Plan and Assessment Report to remove references to the Zurich municipal well systems.