

## BOARD OF DIRECTORS MEETING

Thursday, February 20, 2020

Ausable Bayfield Conservation Authority Boardroom  
Morrison Dam Conservation Area

### DIRECTORS PRESENT

Ray Chartrand, Doug Cook, Adrian Cornelissen, Bob Harvey, George Irvin, Dave Jewitt, Mike Tam, Marissa Vaughan

### DIRECTORS ABSENT

Alex Westman

### STAFF PRESENT

Geoff Cade, Abbie Gutteridge, Brian Horner, Ian Jean, Daniel King, Tommy Kokas, Kate Monk, Judith Parker, Meghan Tydd-Hrynyk

### OTHERS PRESENT

Delegation attendees: Ken Coyne, Bill Morris  
Bob Montgomery, CKNX Radio

### CALL TO ORDER

Chair George Irvin called the meeting to order at 2:02 p.m. and welcomed everyone in attendance.

### ADOPTION OF AGENDA

#### **MOTION #BD 01/20**

**Moved Dave Jewitt  
Seconded by Doug Cook**

**“RESOLVED, THAT the agenda for the February 20, 2020 Annual Meeting be approved,”**

**Carried.**

### DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest at this meeting or from the previous meeting.

### DISCLOSURE OF INTENTION TO RECORD

None

ADOPTION OF MINUTES

**MOTION #BD 02/20**

**Moved by Marissa Vaughan  
Seconded by Doug Cook**

**“RESOLVED, THAT the minutes of the Board of Directors meeting held on December 19, 2019 and the motions therein be approved as circulated.”**

**Carried.**

BUSINESS OUT OF THE MINUTES

None

ELECTIONS

Chair Irvin asked for a motion to appoint a Chairperson for the elections.

**MOTION #BD 03/20**

**Moved by Ray Chartrand  
Seconded by Mike Tam**

**“RESOLVED, THAT Brian Horner be appointed as chairperson for the election proceedings.”**

**Carried.**

George Irvin departed the Chair and Brian Horner outlined the procedures prior to conducting the elections.

Appointment of Scrutineers

**MOTION #04/20**

**Moved by Doug Cook  
Seconded by Bob Harvey**

**“RESOLVED, THAT Kate Monk and Ian Jean be appointed as scrutineers.”**

**Carried.**

The positions of Chair and Vice Chair were declared vacant.

Election of Chair

Nominations were called for the position of Chair for 2020. Ray Chartrand nominated Doug Cook. Mr. Horner called for nominations two more times.

**MOTION #BD 05/20**

**Moved by Bob Harvey  
Seconded by Adrian Cornelissen**

**“RESOLVED, THAT nominations for the position of Chair of the Ausable Bayfield Conservation Authority be closed.”**

**Carried.**

Doug Cook accepted his nomination and Mr. Horner declared Mr. Cook, representative for the Municipalities of Lambton Shores and Warwick, as Chair of the Ausable Bayfield Conservation Authority for 2020.

Election of Vice Chair

Nominations were called for the position of Vice Chair for 2020. Doug Cook nominated Dave Jewitt for Vice Chair. Mr. Horner called for nominations two more times.

**MOTION #BD 06/20**

**Moved by Ray Chartrand  
Seconded by Mike Tam**

**“RESOLVED, THAT nominations for the position of Vice Chair of the Ausable Bayfield Conservation Authority be closed.”**

**Carried.**

Dave Jewitt accepted his nomination and Mr. Horner declared Mr. Jewitt, representative for the Municipality of Central Huron, as Vice Chair of the Ausable Bayfield Conservation Authority for 2020.

Ray Chartrand thanked George Irvin for his leadership as Vice Chair and Chair. Doug Cook thanked the directors for their support and assumed the Chair.

APPOINTMENTS

**MOTION #BD 07/20**

**Moved by Marissa Vaughan  
Seconded by George Irvin**

**“RESOLVED, THAT Seebach and Company Chartered Accountants, Clinton be appointed as the Ausable Bayfield Conservation Authority auditors for 2020.”**

**Carried.**

**MOTION #BD 08/20**

**Moved by Ray Chartrand  
Seconded by George Irvin**

**“RESOLVED, THAT the firms of Little, Masson & Reid, Exeter; Raymond & McLean, Exeter; Trudy Mauth, Woodstock and Grant Inglis of Scott Petrie LLP of London be appointed the Ausable Bayfield Conservation Authority solicitors for 2020.”**

**Carried.**

**MOTION #BD 09/20**

**Moved by Bob Harvey  
Seconded by Adrian Cornelissen**

**“RESOLVED, THAT the Bank of Montreal, Exeter be appointed as the Ausable Bayfield Conservation Authority financial institution for 2020.”**

**Carried.**

**DELEGATION**

Mr. Ken Coyne joined the meeting at 10:15 a.m. to address the Board of Directors with his concerns regarding reimbursement of drainage engineering fees. Also attending was his neighbour, Bill Morris. Mr. Coyne had approached the ABCA in 2016 to obtain a permit to fill in an open watercourse which runs across his property at 95 Brantford Street in Seaforth. Staff visited the site and started the process of having the applicant gather the engineering reports required for review of the project which falls within a regulated area. According to Mr. Coyne’s presentation, he was asked to provide multiple engineering reports and accumulated costs of \$11,153.10 for engineering fees to show there was no flooding impact if the watercourse was filled in. He is requesting that he be reimbursed for the associated costs to provide the engineering reports.

**MOTION #BD 10/20**

**Moved by Adrian Cornelissen  
Seconded by Mike Tam**

**“RESOLVED, THAT a staff report be provided at the next Board of Directors meeting, addressing the issues that were presented by Mr. Coyne, and whether the studies provided a benefit to others.”**

**Carried.**

The delegation left at 10:30 a.m.

**PROGRAM REPORTS**

**1. (a) Development Review**

Meghan Tydd-Hrynyk, Planning & Regulations Officer, presented the Development Review report pursuant to Ontario Regulation 147/06 *Development, Interference with Wetlands and Alterations to Shorelines and Watercourses*. Through the application process, proposed developments within regulated areas are protected from flooding and erosion hazards. Staff granted permission for 34 *Applications for Permission* and 12 *Minor Works Application*.

**(b) Violations/Appeals Update**

Staff advised that a plea agreement with the landowner on Chicken Island had been reached. The landowner agreed to plead guilty on two charges and remove the unauthorized structures and the ABCA agreed to withdraw the remaining charges. In the matter of the violation in Beach o’ Pines in Lambton Shores, charges have been laid against the contractor and the landowners who installed shore protection with no permits.

**MOTION #BD 11/20**

**Moved by Ray Chartrand  
Seconded by Mike Tam**

**“RESOLVED, THAT the Board of Directors affirm the approval of applications as presented in Program Report # 1 – Development Review.”**

**Carried.**

## 2. Stewardship Program Project Review

Ian Jean, Forestry & Land Stewardship Specialist presented 7 project applications eligible for funding assistance through the Habitat Stewardship Program to prevent or minimize nutrient and sediment threats to aquatic species at risk in the Ausable River watershed. There was one project for wetland restoration funded through Canada Nature Fund to improve aquatic habitat in the Ausable River for freshwater mussels and fish that are species at risk.

**MOTION #BD 12/20**

**Moved by George Irvin  
Seconded by Adrian Cornelissen**

**“RESOLVED, THAT the Board of Directors approve the projects eligible for stewardship program funding as presented.”**

**Carried.**

## 3. Bridges Inspection Report

Kate Monk, Lands, Stewardship & Education Manager provided a summary of the bridge inspection report completed by B.M. Ross & Associates at the 10 bridges in Bannockburn, Morrison Dam and Rock Glen Conservation Areas. The Ministry of Transportation’s Bridge Condition Index was used to measure the overall structural condition. The recommended work was prioritized for repair within one year, 1 -5 years, and 6 – 10 years.

**MOTION #BD 13/20**

**Moved by Ray Chartrand  
Seconded by Marissa Vaughan**

**“RESOLVED, THAT the Ausable Bayfield Conservation Authority receive the Bridge Inspection Report as prepared by B.M. Ross & Associates, and**

**FURTHER, THAT the bridges major maintenance and repairs be considered in the five-year budget, and**

**FURTHER, THAT staff continue to inspect the structures, identify risks and make recommendations to the Board of Directors regarding options for closure to the public and emergency repairs.”**

**Carried.**

## 4. Fourth Quarter Financial Statement

Brian Horner provided the unaudited statement of profit and loss from January through December.

**MOTION #BD 14/20**

**Moved by Dave Jewitt  
Seconded by Marissa Vaughan**

**“RESOLVED, THAT the profit and loss financial statement for 2019 be received as presented.”**

**Carried.**

### 5. Watershed Champion Grant

Kate Monk presented, on behalf of Denise Iszczuk, Conservation Educator, an update on the Watershed Champion Grant submissions. There were six applications received and the four projects approved were from Bosanquet Central, Sacred Heart- Parkhill, Bluewater Coast in Hensall, and Our Lady of Mount Carmel. Funding for the Watershed Champion Grants is provided by NextEra Energy.

**MOTION #BD 15/20**

**Moved by Marissa Vaughan  
Seconded by Ray Chartrand**

**“RESOLVED, THAT the Watershed Champion Grans report be received as presented.”**

**Carried.**

### PRESENTATION

Geoff Cade, Manager of Water & Planning provided an update on the conservation authority’s delegated responsibilities for delivering Section 3.1 of the *Planning Act* and Section 28 of the *Conservation Authorities Act* relating to control of flooding, erosion, dynamic beach, pollution and conservation of lands. There has been significant data collection and mapping work done by the GIS staff over the years, so there is a good understanding of the watershed’s features. By adhering to the *Policy & Procedures Manual for Administration of Ontario 147/06, Shoreline Management Plan, 2019* and other local policies, the conservation authority continues to protect life and property from natural hazards.

### GENERAL MANAGER’S REPORT

Brian Horner provided a written report with a brief update on the progress of various projects, staff training and development, upcoming meetings or events and general activities over the previous month.

Chair Doug Cook spoke on attending the multi-stakeholder engagement consultation session held in London and hosted by Ministry of Environment, Conservation & Parks on February 14, 2020. There were 300 attendees at the meeting and many good comments supporting the roles and responsibilities carried out by conservation authorities.

### COMMITTEE REPORTS

**MOTION #BD 17/20**

**Moved by Ray Chartrand  
Seconded by Doug Cook**

**“RESOLVED, THAT the minutes of the Ausable Bayfield Conservation Foundation meeting held on November 21, 2019 and the motions therein be approved as circulated.”**

**Carried.**

**MOTION #BD 18/20**

**Moved by George Irvin  
Seconded by Mike Tam**

**“RESOLVED THAT the minutes of the Human Resources Committee meeting held on January 16, 2020 and the motions therein be approved as circulated, and**

**FURTHER, THAT the Human Resources Committee conducted the General Manager’s performance review on February 20, 2020 and recommend to the Board of Directors that the contract be renewed with Brian Horner, General Manager Secretary-Treasurer.”**

**Carried.**

**MOTION #BD 18/20**

**Moved by Marissa Vaughan  
Seconded by Ray Chartrand**

**“RESOLVED, THAT the minutes of the Striking Committee meeting held on January 16, 2020 and the motions therein be approved as circulated, and**

**FURTHER, THAT Allison Lobb of Clinton area be appointed to the Huron Tract Land Trust Conservancy Board of Directors.”**

**Carried.**

#### CORRESPONDENCE

a) Reference: Bill 108

File: A.7

Brief: Correspondence from the Municipality of South Huron offering to collaborate with the ABCA in working together towards a Memorandum of Understanding once the province has confirm the CAs mandate and core services.

b) Reference: Conservation Authority Programs and Services

File: A.7

Brief: Resolutions were received from eleven Ontario municipalities, encouraging the province to continue to support conservation authorities as an important partner in delivering an essential service, along with the principle of planning on a watershed basis, and to provide adequate funding so core mandates are not diminished.

#### COMMITTEE OF THE WHOLE

**MOTION #BD 19/20**

**Moved by Dave Jewitt  
Seconded by Mike Tam**

**“RESOLVED, THAT the Board of Directors go into Committee of the Whole at 12:05 p.m. to discuss a property matter with Brian Horner, Kate Monk, and Judith Parker remaining in attendance.”**

**Carried.**

**MOTION #BD 20/20**

**Moved by Mike Tam  
Seconded by Bob Harvey**

**“RESOLVED, THAT Committee of the Whole rise and report at 12:11 p.m.”**

**Carried.**

**MOTION #BD 21/20**

**Moved by Ray Chartrand  
Seconded by Adrian Cornelissen**

**“RESOLVED, THAT staff proceed with negotiation on the property matter as discussed.”**

**Carried.**

NEW BUSINESS

None

ADJOURNMENT

The meeting was adjourned at 12:12 p.m.

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Doug Cook  
Chair

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Judith Parker  
Corporate Services Coordinator

*Copies of program reports are available upon request.  
Contact Judith Parker, Corporate Services Coordinator*